

REGULAR MEETING OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

Agenda

Tuesday, March 19, 2024

6:30 PM

Compliance with Government Code Section 54957.5

Public records, including writings related to an agenda item for an open session of a regular meeting of the Florin Resources Conservation District that are distributed less than 72 hours before the meeting, are available by email request. In addition, such writings may be posted, whenever possible, on the Elk Grove Water District website at www.egwd.org. The Board will discuss all items on the agenda and may take action on any item listed as an "Action" item. The Board may discuss items that do not appear on the agenda but will not act on those items unless there is a need to take immediate action and the Board determines by a two-thirds (2/3) vote that the need for action arose after posting of the agenda. If necessary, the Meeting will be adjourned to Closed Session to discuss items on the agenda listed under "Closed Session." At the conclusion of the Closed Session, the meeting will reconvene to "Open Session."

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Public Comment

This is the opportunity for the public to comment on non-agenda items within the subject matter jurisdiction. Comments are limited to three (3) minutes.

Page Numbers

1. Proclamations and Announcements

Associate Director Comment

Public Comment

2. Consent Calendar

4-5

(Stefani Phillips, Board Secretary and Patrick Lee, Treasurer)

- | | |
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| a. Minutes of Regular Board Meeting of February 20, 2024 | 6-7 |
| b. Minutes of Conservation Committee Meeting of February 28, 2024 | 8 |
| c. Accounts Payable Check History – February 2024 | 9-12 |
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Associate Director Comment

Public Comment

**Recommended Action/Information: Approve Florin Resource Conservation District
Consent Calendar items a – i.**

3. Year to Date Revenues and Expenses Compared to Budget – February 2024

19-21

(Patrick Lee, Finance Manager)

Associate Director Comment

Public Comment

Recommended Action/Information: Information only.

- 4. Florin Resource Conservation District Election** 22-25
(Stefani Phillips, Board Secretary)

Associate Director Comment

Public Comment

Recommended Action/Information: Adopt Resolution No. 03.19.24.01, calling the General Election and requesting consolidation with the November 5, 2024 statewide election.

- 5. Florin Resource Conservation District/Elk Grove Water District 2020-2025 Strategic Plan Update** 26-31
(Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

Recommended Action/Information: Information only.

- 6. Cosponsor Request – H.R. 7525 Special District Grant Accessibility Act** 32-35
(Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

Recommended Action/Information: Authorize the General Manager to send a letter to Congresswoman Doris Matsui requesting that she cosponsor H.R. 7525 Special District Grant Accessibility Act.

- 7. Legislative Matters and Potential Direction to Staff** 36-40
(Travis Franklin, Program Manager)

Associate Director Comment

Public Comment

Recommended Action/Information: Information only.

- 8. General Manager's Report** 41-42
(Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

Recommended Action/Information: Information only.

9. Elk Grove Water District Operations Report – February 2024

43-89

(Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

Recommended Action/Information: Information only.

10. Directors Comments

11. Closed Session

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Pursuant to Government Code section 54957)
Title: General Manager
- b. CONFERENCE WITH LABOR NEGOTIATIONS (Pursuant to Government Code section 54957.6)
Agency designated representatives: FRCD Board of Directors
Unrepresented employee: General Manager

Adjourn to Special Meeting – April 11, 2024

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Stefani Phillips, Board Secretary and Patrick Lee, Treasurer

SUBJECT: **CONSENT CALENDAR**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors approve Florin Resource Conservation District Consent Calendar items a – i.

SUMMARY

Consent Calendar items a – i are standing items on the Regular Board Meeting agenda.

By this action, the Florin Resource Conservation District (FRCD) Board of Directors will approve FRCD Consent Calendar items a – i.

DISCUSSION

Background

Consent Calendar items are standing items on the Regular Board Meeting agenda.

Present Situation

Consent Calendar items a – i are standing items on the Regular Board Meeting agenda.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/Elk Grove Water District 2020-2025 Strategic Plan. The monthly Consent Calendar report provides transparency, which aligns with Goal No. 1, Governance and Customer Engagement, of the Strategic Plan 2020-2025.

March 19, 2024

CONSENT CALENDAR

Page 2

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully submitted,



STEFANI PHILLIPS
BOARD SECRETARY

And



PATRICK LEE
TREASURER

Attachments

**MINUTES OF THE REGULAR MEETING OF THE
FLORIN RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS**

Tuesday, February 20, 2024

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:30 p.m. by Chair Tom Nelson at 9829 Waterman Road, Elk Grove, CA.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Tom Nelson, Paul Lindsay, Lisa Medina, Elliot Mulberg, Sophia Scherman
Directors Absent: None
Staff Present: Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/ Treasurer; Travis Franklin, Program Manager; Stefani Phillips, Human Resources Administrator/Board Secretary; Donella Murillo, Finance Supervisor; Ben Voelz, Associate Engineer; Amber Kavert, Human Resources Technician
Staff Absent: None
Associate Directors Present: Kim Martin, Robert Stresak
Associate Directors Absent: None
General Counsel Present: Andrew Ramos, Bartkiewicz, Kronick & Shanahan

Public Comment

No comment.

1. Proclamations and Announcements

General Manager Bruce Kamilos informed the Florin Resource Conservation District (District) Board of Directors (Board) that Richard Ko has been promoted to Engineering Technician II.

2. Consent Calendar

- a. Minutes of Regular Board Meeting on January 16, 2024
- b. Accounts Payable Check History – January 2024
- c. Board and Employee Expense/Reimbursements – January 2024
- d. Active Accounts – January 2024
- e. Bond Covenant Status for FY 2023-24 – January 2024
- f. CASH - Detail Schedule of Investments– January 2024
- g. Consultants Expenses – January 2024
- h. Major Capital Improvement Projects – January 2024

Item b was pulled for questions.

MSC (Medina/Lindsay) to approve Florin Resource Conservation District Consent Calendar items a-h. 5/0: Ayes: Lindsay, Medina, Mulberg, Nelson, and Scherman.

3. Year to Date Revenues and Expenses Compared to Budget – January 2024

Finance Manager Patrick Lee presented the Year-to-Date Revenues and Expenses Compared to Budget for January 2024 to the Board.

4. SMUD Easement at Well Site 11D

Associate Engineer Ben Voelz presented the item to the Board.

In summary, Sacramento Municipal Utility District (SMUD) is undertaking a project to replace old direct-bury electrical lines in the area with new electrical lines installed in sealed underground electrical conduit. As part of the new installation, SMUD must make a new connection to an existing SMUD transformer within Well Site 11D. SMUD is requesting a 5-foot-wide easement from the District, centered on the new electrical lines, through assessor parcel numbers 134-0100-082-0000 and 134-0100-067-0000 to make the new connection.

MSC (Scherman/Mulberg) to adopt Resolution No. 02.20.24.01, authorizing the General Manager to execute the Grant of Easement agreement, granting Sacramento Municipal Utility District a five-

foot wide easement for electrical facilities within Well Site 11D (APN 134-0100-067-0000 & 134-0100-082-0000). 4:1 Ayes: Medina, Mulberg, Nelson, and Scherman Noes: Lindsay

5. Memorandum of Understanding – Central Sierra Healthy Soils Program

Mr. Kamilos presented the item to the Board.

In summary, Placer Resource Conservation District (RCD) received a block grant from the California Department of Food and Agriculture (CDFA) to administer a Healthy Soils Program (Project). Under the grant, the RCDs in the Central Sierra Region would provide direct help to farmers to implement practices on farms that build healthy soils and sequester greenhouse gases. Prior to receiving the grant, Placer RCD inquired if it would be okay to include farms in the District's service area. Such a proposal would allow staff from the Central Sierra RCDs to work directly with farmers in the District's boundary. The District would not incur any costs or staff time under this arrangement, which was outlined in the terms of the Memorandum of Understanding (MOU) for the Project. Due to the fact there would be no FRCD costs or staff time, such an arrangement comports with Resolution No. 04.18.18.01. Staff recommended the Board approve the MOU for the Project.

MSC (Lindsay/Scherman) to approve the Memorandum of Understanding for the Central Sierra Healthy Soils Program. 4/1: Ayes: Lindsay, Medina, Nelson, and Scherman Noes: Mulberg

6. General Manager's Report

Mr. Kamilos presented the item to the Board.

In summary, both Mr. Kamilos and Mr. Lee went over where the District is in the Enterprise Resource Planning (ERP) Software selection process. Director Paul Lindsay gave kudos to all staff that have been involved in the ERP selection process.

Program Manager Travis Franklin provided an update on the Advanced Metering Infrastructure Grant Application, which has been submitted. He mentioned the grant is expected to be awarded to winners in July 2024.

Lastly, Mr. Kamilos provided information about proposed legislative language regarding RCD director compensation.

7. Elk Grove Water District Operations Report – January 2024

Mr. Kamilos presented the EGWD Operations Report – January 2024 to the Board.

Mr. Kamilos explained the Unidirectional Flushing Program (UDF) is about 50% complete for Service Area 1. He mentioned it was put on hold for two (2) weeks due to a treatment plant project, pushing completion of the UDF to the first week of April. He mentioned that all the water coming out of the sampling has been good quality so far.

8. Directors Comments

Director Lindsay commented on the good job that SoftResources has done in regard to the assistance with the ERP selection process.

9. Closed Session

No reportable action.

Adjourn to Regular Board Meeting on March 19, 2024.

Respectfully submitted,



Stefani Phillips, Board Secretary

AK/SP

MINUTES OF THE CONSERVATION COMMITTEE OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

Wednesday, February 28, 2024

Attendance:

Committee Members Present: Elliot Mulberg, Vice-chair; and Sophia Scherman, Director
Staff Present: Bruce Kamilos, General Manager; Patrick Lee, Finance Manager;
Travis Franklin, Program Manager; Ben Voelz, Associate Engineer;
Stefani Phillips, Board Secretary; and Amber Kavert, Human
Resources Technician
Public: None

This was a posted meeting and no members of the public were present.

1. Administration Building Landscape Discussion

Program Manager Travis Franklin showed the Florin Resource Conservation District (FRCD) Conservation Committee members, consisting of Vice-chair Elliot Mulberg and Director Sophia Scherman, a potential layout for a public-accessible garden that would showcase a drought tolerant landscape and water wise planting. The garden would be located on the backside of the Elk Grove Water District (EGWD) Administration Building and would cost around \$150,000. This layout also included the mockup of the potential new well site that would accompany the garden, which is slated for Fiscal Year (FY) 2027-28. This layout would require the garden to be put on hold until after the new well is constructed due to the space required to place the new well.

Alternatively, Mr. Franklin provided the committee with a second potential garden layout, consisting of updating the current landscape around the front of the administration building with the same drought tolerant and native plants slated for the first garden layout. This alternative option would satisfy Assembly Bill 1572 – Nonfunctional Turf Ban, would cost around \$90,000, and could be put into the Capital Improvement Program (CIP) for FY 2024-25.

The Conservation Committee members chose the alternative option.

Associate Engineer Ben Voelz will include the landscape update into the CIP, which he will bring to the Infrastructure Committee in April.

Adjourn to Regular Board Meeting on March 19, 2024, at 6:30 p.m.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Board Secretary
AK/SP

Check History Report

**2/1/2024 to 2/29/2024
Elk Grove Water District**

Check Number	Check Date	Vendor Number	Name	Check	Explanation
058896	2/7/2024	ACWAJPI	CB&T/ ACWA-JPIA	68,951.71	Medical Benefits - January 2024
058897	2/7/2024	ACWAJPI	CB&T/ ACWA-JPIA	68,951.71	Medical Benefits - February 2024
058898	2/7/2024	AQUA ME	AQUA-METRIC SALES, CO.	257.53	
058899	2/7/2024	BEN RES	BENEFIT RESOURCE, INC	300.00	
058900	2/7/2024	BG SOLU	SOLUTIONS BY BG INC.	10,085.60	Daily Tasks/Help Tickets
058901	2/7/2024	BSK4	BSK ASSOCIATES	1,648.00	Sampling - Treatment
058902	2/7/2024	CAL CUT	CALIFORNIA CUT & CORE, INC	1,672.50	(2) Invoices - Flat Saw - Water Main Replacement Project - CIP
058903	2/7/2024	CAP RUB	CAPITAL RUBBER & GASKET	859.66	(2) Invoices - Materials/ Safety Supplies
058904	2/7/2024	CINTAS2	CINTAS	688.36	
058905	2/7/2024	COEG	CITY OF ELK GROVE	2,000.00	Encroachment Permit - General District Maintenance
058906	2/7/2024	COEG	CITY OF ELK GROVE	4,000.00	(2) Invoices - Encroachment Permit - School St/Locust & Locust Alley WM
058907	2/7/2024	COEG	CITY OF ELK GROVE	334.47	Encroachment - General District Maintenance/Overhead Allocation
058908	2/7/2024	COEG	CITY OF ELK GROVE	4,143.95	Encroachment - Derr Street/Overhead Allocation - CIP
058909	2/7/2024	CONSOLI	CONSOLIDATED COMMUNICATIONS	1,655.60	Phone/Internet - MOC/ADMIN
058910	2/7/2024	COUNTY4	SACRAMENTO COUNTY UTILITIES	140.76	
058911	2/7/2024	COVER A	COVERALL NORTH AMERICA, INC	499.00	
058912	2/7/2024	CR EHU	EDWIN HUDSON	58.55	Credit Balance Exceeding \$300 - Refund
058913	2/7/2024	CR JDCU	JAGJIT DCUNHA	44.97	Credit Balance Exceeding \$300 - Refund
058914	2/7/2024	CR WHO	WHITE HORSE HOME INC	96.27	Credit Balance Exceeding \$300 - Refund
058915	2/7/2024	CRF CTR	CHANEL T. TROUNG	85.86	Credit Balance Exceeding \$300 - Refund
058916	2/7/2024	CRF CWI	CHRISTINA WION	77.24	Credit Balance Exceeding \$300 - Refund
058917	2/7/2024	CRF DEA	DEACON LLC	1,270.98	Construction Meter Permit Refund
058918	2/7/2024	CRF MMR	M&M REAL ESTATE	140.59	Credit Balance Exceeding \$300 - Refund
058919	2/7/2024	CRF NDA	NICK DALEO	124.30	Credit Balance Exceeding \$300 - Refund
058920	2/7/2024	CRF PVU	PRINCEP VAN UCLARAY	60.71	Credit Balance Exceeding \$300 - Refund
058921	2/7/2024	CRF SRU	SUSAN RUSHING	63.48	Credit Balance Exceeding \$300 - Refund
058922	2/7/2024	CRF TAY	TAYLOR MORRISON	247.67	Credit Balance Exceeding \$300 - Refund
058923	2/7/2024	CRFCHTI	CHICAGO TITLE	129.14	Account Closed - Customer Refund
058924	2/7/2024	DATAPRO	DATAPROSE LLC	262.66	Email & Text Notifications - Envelope Imprint
058925	2/7/2024	DATAPRO	DATAPROSE LLC	7,033.56	January Billing, Postage and Inserts
058926	2/7/2024	DB COLS	DB CONSTRUCTIONAL LANDSCAPE	3,260.00	Maintenance for all Wells and Offices - MOC/ADMIN
058927	2/7/2024	DELPHIA	DELPHIA CONSULTING, LLC	1,650.00	Contracted Services - HR/Payroll
058928	2/7/2024	DITCH 3	DITCH WITCH WEST	1,192.68	Repairs & Maintenance of Equipment - Utility Crew
058929	2/7/2024	ELK LOC	ELK GROVE LOCK AND SAFE CO	7.38	
058930	2/7/2024	FLUID T	FLUID TECH HYDRAULICS INC.	144.08	Repairs and Maintenance on Equipment - Utility Crew
058931	2/7/2024	FRONT C	FRONTIER COMMUNICATIONS	1,917.20	Account Closed - Customer Refund
058932	2/7/2024	INTER A	INTERSTATE ASSEMBLY SYSTEMS	1,436.38	Repairs & Maintenance of Equipment - Distribution
058933	2/7/2024	JAYS	JAY'S TRUCKING SERVICE	720.00	Vacuum Truck Dump Fees
058934	2/7/2024	KEVIN Y	KEVIN YOUNG CONCRETE	2,850.00	Remove and Replace damaged city sidewalk, curb and gutter
058935	2/7/2024	MCCLAT	MCCLATCHY COMPANY LLC	750.00	Recruitment Digital - WDP In Training
058936	2/7/2024	OREILLY	O'REILLY AUTO PARTS	168.97	
058937	2/7/2024	OUELLET	DONELLA MURILLO	166.91	Travel Reimbursement - Mileage, Uber's, Meals - CSMFO Conference
058938	2/7/2024	PACE	PACE SUPPLY CORP	2,862.55	(8) Invoices - Materials & Supplies - Distribution/Utility Crew
058939	2/7/2024	PATLEE	PATRICK LEE	301.97	Travel Reimbursement - Mileage, Airfare, Meals - CSMFO Conference

058940	2/7/2024	PEST	PEST CONTROL CENTER INC	85.00	
058941	2/7/2024	R&S OVE	R&S OVERHEAD DOORS & GATES OF SACRAMENTO INC	1,876.79	Repairs and Maintenance on Equipment - Gates at Railroad
058942	2/7/2024	RADIAL	RADIAL TIRE OF ELK GROVE	2,575.69	(3) Invoices - Repairs and Maintenance - OPS Vehicles
058943	2/7/2024	REPubLI	REPUBLIC SERVICES #922	554.62	ADMIN - Recycle, Waste and Organics
058944	2/7/2024	REPubLI	REPUBLIC SERVICES #922	2,241.10	MOC - Recycle, Waste and Organics
ware	2/7/2024	ROHR SY	ROHR SYSTEMS INC	1,288.00	Software Programs - Replacement Tape Drive
058946	2/7/2024	ROOCO	ROOCO RENTS	797.89	Materials - Utility Crew
058947	2/7/2024	SHELL	WEX BANK	4,048.34	Fuel
058948	2/7/2024	SHI INT	SHI INTERNATIONAL CORP	3,361.19	*Annual Software Programs - VMware Renewals
058949	2/7/2024	SIERRA	SIERRA OFFICE SUPPLIES	212.86	
058950	2/7/2024	SIGN CE	THE SIGN CENTER	1,348.80	Install "District" and Remove "Service" Signage - ADMIN
058951	2/7/2024	SMUD	SMUD	2,000.13	
058952	2/7/2024	SMUD	SMUD	2,419.96	
058953	2/7/2024	SMUD	SMUD	5,052.43	
058954	2/7/2024	SMUD	SMUD	24,345.28	
058955	2/7/2024	SMUD	SMUD	2,314.11	
058956	2/7/2024	SMUD	SMUD	71.56	
058957	2/7/2024	SMUD	SMUD	6,637.22	
058958	2/7/2024	SMUD	SMUD	4,696.46	
058959	2/7/2024	SMUD	SMUD	1,246.32	
058960	2/7/2024	TEICH A	TEICHERT AGGREGATES	934.24	Materials - Water Main Replacement Project - CIP
058961	2/7/2024	TRE&TRA	TRENCH & TRAFFIC SUPPLY	409.19	Rental Equipment - Water Main Replacement Project - CIP
058962	2/7/2024	UNR	UNION PACIFIC RAILROAD	24,900.00	Supplemental Agreement for License - Brinkman T- Main - CIP
058963	2/7/2024	USS	UNITED SITE SERVICES	1,338.58	Faculties Rental - Utility Crew
058964	2/7/2024	WALKER	WALKER KREATIVE	2,000.00	Social Media Public Outreach Campaign
058965	2/14/2024	AMAZON	AMAZON CAPITAL SERVICES	526.73	(5) Invoices - Materials and Supplies - OPS/ADMIN
058966	2/14/2024	AQUA ME	AQUA-METRIC SALES, CO.	9,594.54	(4) Invoices - Meters
058967	2/14/2024	BAY 3	BAY ALARM COMPANY	2,176.25	Monthly Security Monitoring - MOC/ADMIN
058968	2/14/2024	BRYCE	BRYCE CONSULTING, INC	2,375.00	Health Benefits Analysis
058969	2/14/2024	BSK4	BSK ASSOCIATES	380.00	Sampling - Treatment
058970	2/14/2024	CHECK P	CHECK PROCESSORS, INC	321.50	
058971	2/14/2024	CINTAS2	CINTAS	174.82	
058972	2/14/2024	COVER A	COVERALL NORTH AMERICA, INC	1,050.00	Janitorial Services - ADMIN
058973	2/14/2024	CR KAED	KATHLEEN EDDY	132.63	Credit Balance Exceeding \$300 - Refund
058974	2/14/2024	CRF ELL	ELLIOTT HOMES, INC	4.20	Account Closed - Customer Refund
058975	2/14/2024	CRF ELL	ELLIOTT HOMES, INC	19.52	Account Closed - Customer Refund
058976	2/14/2024	CRF GIL	MARY GILL	129.41	Account Closed - Customer Refund
058977	2/14/2024	CRF LCA	LAURA CASTELLANOS	185.71	Credit Balance Exceeding \$300 - Refund
058978	2/14/2024	CRF PAG	PAUL GOETZ	114.97	Credit Balance Exceeding \$300 - Refund
058979	2/14/2024	CRF TRA	TRAN TRANG REVOCABLE TRUST	50.00	Account Closed - Customer Refund
058980	2/14/2024	CRFC21	HENRY UNG, INC	116.84	Credit Balance Exceeding \$300 - Refund
058981	2/14/2024	CRFOLD1	OLD REPUBLIC TITLE COMPANY	69.21	Account Closed - Customer Refund
058982	2/14/2024	CS AA	CARD SERVICES	882.60	Supplies, Materials, Training, Tools - Utility Crew
058983	2/14/2024	CS AH	CARD SERVICES	1,007.44	Supplies, Repairs and Maintenance of Equipment - Treatment
058984	2/14/2024	CS BV	CARD SERVICES	52.50	NOE Locust Alley Water Main - CIP
058985	2/14/2024	CS CP	CARD SERVICES	955.06	Late Fee, Finance Charges Repairs & Maintenance (Windows), Tools - Utility Crew
058986	2/14/2024	CS DF	CARD SERVICES	1,047.36	Supplies, Tools - Distribution Crew
058987	2/14/2024	CS DM	CARD SERVICES	668.62	Airfare, Software Programs, Membership Dues (CSMFO) - Finance
058988	2/14/2024	CS SH	CARD SERVICES	1,393.68	Late Fee, Finance Charges, Materials, Employee Training - Distribution
058989	2/14/2024	CS SP	CARD SERVICES	253.35	Meals, Materials - Human Resources
058990	2/14/2024	CS SS	CARD SERVICES	143.99	Software Programs - Treatment

058991	2/14/2024	CS TF	CARD SERVICES	286.00	Monthly Storage Rental - Program Manager
058992	2/14/2024	CSPL	CARD SERVICES	41.94	Uber - CSMFO Conference - Finance
058993	2/14/2024	DELPHIA	DELPHIA CONSULTING, LLC	935.00	Contracted Services - HR/Payroll
058994	2/14/2024	FIRECOD	FIRECODE SAFETY EQUIPMENT	2,033.62	Fire Extinguisher Inspection - MOC
058995	2/14/2024	HANFORD	HANFORD SAND & GRAVEL, INC	3,992.10	(5) Invoices - Materials - Water Main Replacement Project - CIP
058996	2/14/2024	OS NAT	OS NATIONAL, LLC	88.42	Account Closed - Customer Refund
058997	2/14/2024	PACE	PACE SUPPLY CORP	4,139.49	(2) Invoices - Materials - Distribution
058998	2/14/2024	PLA10	PLACER TITLE	91.54	Account Closed - Customer Refund
058999	2/14/2024	R&S OVE	R&S OVERHEAD DOORS & GATES	951.49	Repairs and Maintenance Gate Repairs - ADMIN
059000	2/14/2024	RADIAL	RADIAL TIRE OF ELK GROVE	1,748.10	(2) Invoices - Repairs and Maintenance Vehicles - OPS
059001	2/14/2024	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
059002	2/14/2024	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
059003	2/14/2024	SIERRA	SIERRA OFFICE SUPPLIES	456.16	
059004	2/14/2024	VERIZON	VERIZON WIRELESS	552.27	
059005	2/21/2024	AMAZON	AMAZON CAPITAL SERVICES	43.48	
059006	2/21/2024	AQUA ME	AQUA-METRIC SALES, CO.	195.65	
059007	2/21/2024	BACK TE	BACKFLOW TECHNOLOGIES, INC	650.00	Back Flow Testing - Contacted Services
059008	2/21/2024	BART KR	BARTKIEWICZ, KRONICK &	2,999.12	Legal - January 2024
059009	2/21/2024	BG SOLU	SOLUTIONS BY BG INC.	10,085.60	Daily Tasks/Help Tickets
059010	2/21/2024	BSK4	BSK ASSOCIATES	368.00	Sampling - Treatment
059011	2/21/2024	CAMCITY	CAMELIA CITY MILLWORK INC.	3,100.00	New Board Room Table
059012	2/21/2024	CHIC12	CHICAGO TITLE COMPANY	95.12	Account Closed - Customer Refund
059013	2/21/2024	CINTAS2	CINTAS	174.82	
059014	2/21/2024	COUNTY4	SACRAMENTO COUNTY UTILITIES	288.23	
059015	2/21/2024	CR LTI	LENNAR TITLE	571.71	Account Closed - Customer Refund
059016	2/21/2024	CRCHI15	CHICAGO TITLE CO.	7.79	Account Closed - Customer Refund
059017	2/21/2024	CRCT 2	CHICAGO TITLE	76.95	Account Closed - Customer Refund
059018	2/21/2024	CRF CHW	CHRISTINA WION	361.75	Credit Balance Exceeding \$300 - Refund
059019	2/21/2024	CRF DSI	DAVINDER SINGH	438.52	Credit Balance Exceeding \$300 - Refund
059020	2/21/2024	CRF JFO	JUDITH FORD	350.66	Credit Balance Exceeding \$300 - Refund
059021	2/21/2024	CRF KMU	KEVIN MUNDAY	387.83	Credit Balance Exceeding \$300 - Refund
059022	2/21/2024	CRF RHF	RHONDA PHILLIPS	452.62	Credit Balance Exceeding \$300 - Refund
059023	2/21/2024	DMV 2	DMV RENEWAL	10.00	Black Dump Trailer - OPS
059024	2/21/2024	LITHIA	LITHIA MOTORS, INC	822.60	Repairs and Maintenance Vehicle - OPS
059025	2/21/2024	PACE	PACE SUPPLY CORP	1,781.68	Materials - Distribution
059026	2/21/2024	PG&E	PACIFIC GAS & ELECTRIC	734.52	
059027	2/21/2024	PIT 5	PURCHASE POWER	58.52	
059028	2/21/2024	SIERRA C	SIERRA CHEMICAL COMPANY	840.00	Supplies - Treatment
059029	2/21/2024	TRE&TRA	TRENCH & TRAFFIC SUPPLY	717.75	Rental Equipment - Water Main Replacement Project - CIP
059030	2/21/2024	US BANK	U.S. BANCORP EQUIPMENT FIN INC	883.42	Copier - ADMIN
059031	2/21/2024	CS BK	CARD SERVICES	1,750.71	Software Programs, Meals,
059032	2/28/2024	AFLAC	AFLAC	1,444.92	
059033	2/28/2024	AIMS TE	JEROEN PREISS, AIMS TEAM LLC	2,500.00	*Annual Software Programs - AIMS Asset Management - Tech Services
059034	2/28/2024	AUTO SO	AUTO SOLUTIONS BY SINGLE	3,335.72	(4) Invoices - Repairs & Maintenance Vehicles - OPS
059035	2/28/2024	BSK4	BSK ASSOCIATES	4,723.00	Sampling - Treatment
059036	2/28/2024	CAP RUB	CAPITAL RUBBER & GASKET	772.50	(3) Invoices - Tools, Materials - OPS
059037	2/28/2024	CCHTC	CHICAGO TITLE COMPANY	323.54	Account Closed - Customer Refund
059038	2/28/2024	CF NICS	NICK SHEBERT	346.75	Credit Balance Exceeding \$300 - Refund
059039	2/28/2024	CINTAS	CINTAS	436.35	
059040	2/28/2024	CINTAS2	CINTAS	180.68	
059041	2/28/2024	COEG2	CITY OF ELK GROVE	50.00	Alarm Permit Renewal - Hampton
059042	2/28/2024	CR AMAN	ARTHUR MANDAP	360.85	Credit Balance Exceeding \$300 - Refund

059043	2/28/2024	CR DMA	DAVID MARTCHENKE	348.70	Credit Balance Exceeding \$300 - Refund
059044	2/28/2024	CR EHU	EDWIN HUDSON	314.79	Credit Balance Exceeding \$300 - Refund
059045	2/28/2024	CR JDCU	JAGJIT DCUNHA	323.71	Credit Balance Exceeding \$300 - Refund
059046	2/28/2024	CR JIDO	JINKY DOLAR	434.59	Credit Balance Exceeding \$300 - Refund
059047	2/28/2024	CR LTI	LENNAR TITLE	84.82	Account Closed - Customer Refund
059048	2/28/2024	CR RABA	RAJVIRPAL BAINS	338.02	Credit Balance Exceeding \$300 - Refund
059049	2/28/2024	CR TIEN	TIEN PHAM	390.64	Credit Balance Exceeding \$300 - Refund
059050	2/28/2024	CRF AST	ALEXANDER STANLEY	320.48	Credit Balance Exceeding \$300 - Refund
059051	2/28/2024	CRF AVE	ANGELO VELAZQUEZ	325.73	Credit Balance Exceeding \$300 - Refund
059052	2/28/2024	CRF AVS	AVTAR SINGH	312.83	Credit Balance Exceeding \$300 - Refund
059053	2/28/2024	CRF AWA	ANGELA WADE	333.82	Credit Balance Exceeding \$300 - Refund
059054	2/28/2024	CRF BLJ	BLJ ENTERPRISES, LLC	334.95	Credit Balance Exceeding \$300 - Refund
059055	2/28/2024	CRF DHO	DENNIS HOOPER	314.45	Credit Balance Exceeding \$300 - Refund
059056	2/28/2024	CRF HE	HENRY UNG	345.68	Credit Balance Exceeding \$300 - Refund
059057	2/28/2024	CRF JTA	JOANNE TAYLOR	316.45	Credit Balance Exceeding \$300 - Refund
059058	2/28/2024	CRF KUN	KUNZITE RESIDENTIAL INC	380.61	Credit Balance Exceeding \$300 - Refund
059059	2/28/2024	CRF MHA	MIKE HAMPTON	303.79	Credit Balance Exceeding \$300 - Refund
059060	2/28/2024	CRF MJB	MICHAEL J. BREVERLY, SR.	62.37	Account Closed - Customer Refund
059061	2/28/2024	CRF MMR	M&M REAL ESTATE	466.95	Credit Balance Exceeding \$300 - Refund
059062	2/28/2024	CRF PJO	PETER JOHNSON	315.34	Credit Balance Exceeding \$300 - Refund
059063	2/28/2024	CRF SRU	SUSAN RUSHING	350.67	Credit Balance Exceeding \$300 - Refund
059064	2/28/2024	CRF TCH	TAMMY CHO	352.63	Credit Balance Exceeding \$300 - Refund
059065	2/28/2024	CRF VBA	VICKIE BAKER	74.13	Account Closed - Customer Refund
059066	2/28/2024	CRF VLO	VICTOR LOPEZ	313.39	Credit Balance Exceeding \$300 - Refund
059067	2/28/2024	CRFCHTI	CHICAGO TITLE	66.72	Account Closed - Customer Refund
059068	2/28/2024	CRFJMCF	JOHN MCFADDEN	335.75	Credit Balance Exceeding \$300 - Refund
059069	2/28/2024	CRFKMCC	KEVIN MCCUMBER	358.13	Credit Balance Exceeding \$300 - Refund
059070	2/28/2024	CRFMARP	MARGUERITE POLLARD	355.68	Credit Balance Exceeding \$300 - Refund
059071	2/28/2024	CRFPRIN	PRINCEP VAN UCLARAY	312.63	Credit Balance Exceeding \$300 - Refund
059072	2/28/2024	CRFST6	STEWART TITLE OF SACRAMENTO	2.02	Account Closed - Customer Refund
059073	2/28/2024	CRRON N	RONALD NEWMAN	334.59	Credit Balance Exceeding \$300 - Refund
059074	2/28/2024	HANFORD	HANFORD SAND & GRAVEL, INC	1,419.20	(3) Invoices - Materials - Water Main Replacement Project - CIP
059075	2/28/2024	JSP	JSP AUTOMATION	16,102.50	Railroad Water Treatment Chemical Feed Integration - CIP
059076	2/28/2024	PACE	PACE SUPPLY CORP	2,015.71	(3) Invoices - Materials - Distribution/Water Main Replacement Project - CIP
059077	2/28/2024	PEST	PEST CONTROL CENTER INC	169.00	
059078	2/28/2024	RF USTR	US TRUCK & TRAILER REPAIR LLC	318.87	Credit Balance Exceeding \$300 - Refund
059079	2/28/2024	ROOCO	ROOCO RENTS	1,228.81	Materials - Water Main Replacement Project - CIP
059080	2/28/2024	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
059081	2/28/2024	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
059082	2/28/2024	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
059083	2/28/2024	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
059084	2/28/2024	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
059085	2/28/2024	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
059086	2/28/2024	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
059087	2/28/2024	SIERRA	SIERRA OFFICE SUPPLIES	391.84	
059088	2/28/2024	SOUTHWE	SOUTHWEST ANSWERING	712.78	
059089	2/28/2024	TEICH A	TEICHERT AGGREGATES	2,390.43	(2) Invoices - Materials - Water Main Replacement Project - CIP
059090	2/28/2024	TRE&TRA	TRENCH & TRAFFIC SUPPLY	409.19	Rental Equipment - Water Main Replacement Project - CIP
059091	2/28/2024	TRUEPOI	TRUEPOINT SOLUTIONS	2,405.00	Billing Services - Configuration - Text and Email Notifications
059092	2/28/2024	USS	UNITED SITE SERVICES	1,398.69	Facilities Rental - Utility Crew

Total: 410,299.21

BOARD AND EMPLOYEE MONTHLY EXPENSE/REIMBURSEMENTS

As of 02/29/2024

INDIVIDUAL	DESCRIPTION	AMOUNT PAID
Alan Aragon	Training CA 16-Hour	\$125.00
Patrick Lee	Travel Reimbursement Airfare- CSMFO	\$215.96
Michael Montiel	Mitch's Certified Classes	\$1,300.00
Donella Murillo	Annual CSMFO Membership Dues	\$135.00
Donella Murillo	Airfare CSMFO	\$289.00
		\$2,064.96

Active Account Information
As of 02/29/2024

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Water Accounts:												
Metered												
Residential	12,330	12,336	12,327	12,337	12,350	12,357	12,376	12,367				
Commercial	363	361	360	360	359	359	359	358				
Irrigation	190	190	190	190	190	190	190	190				
Fire Service	188	189	189	189	190	191	191	190				
Total Accounts	13,071	13,076	13,066	13,076	13,089	13,097	13,116	13,105	-	-	-	-

Active Account Information
FY 2022/2023

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Water Accounts:												
Metered												
Residential	12,303	12,292	12,293	12,289	12,300	12,299	12,302	12,298	12,296	12,297	12,303	12,324
Commercial	361	361	360	361	360	360	360	360	360	360	360	362
Irrigation	185	187	186	186	186	187	187	188	188	188	191	191
Fire Service	186	186	187	187	187	187	187	187	187	188	188	190
Total Accounts	13,035	13,026	13,026	13,023	13,033	13,033	13,036	13,033	13,031	13,033	13,042	13,067

**Bond Covenant Status
For Fiscal Year 2023-24
As of 02/29/2024**

Operating Revenues:	
Charges for Services	\$ 11,293,748
 Operating Expenses:	
Salaries & Benefits	3,000,801
Seminars, Conventions and Travel	22,952
Office & Operational	1,023,078
Purchased Water	2,310,288
Outside Services	622,041
Equipment Rent, Taxes, and Utilities	344,335
Total Operating Expenses	7,323,494
 Net Operating Income	 \$ 3,970,254
 Annual Interest & Principal Payments	
\$3,886,994	\$ 2,591,329 ⁽¹⁾
 Debt Service Coverage Ratio, YTD Only:	 1.53
 Required	 1.15

Notes

⁽¹⁾ Reflects budget divided by number of months year to date.
However, first Principal/Interest Payments made in September.
Projected Annual Budget Coverage Ratio is **1.22**

CASH - Detail Schedule of Investments
As of 02/29/2024

<u>G/L Account / Fund</u>		<u>Account number / name</u>	<u>Investment Name</u>	<u>Investment Type</u>		<u>Restrictions</u>	<u>Market Value</u>		
HELD BY BOND TRUSTEE:									
1110-000-20	Water	BNY 892744 FRCD 2014A DEBT SERVICE	Dreyfus Inst Treasury	MM Mutual Fund		Restricted	580,939.38		
1112-000-20	Water	BNY 743850 FRCD 2016A DEBT SERVICE	Dreyfus Inst Treasury	MM Mutual Fund		Restricted	0.00		
						Subtotal	\$ 580,939.38		
1001-000-20	Water	Cash on Hand				Unrestricted	\$ 300.00		
HELD BY F&M BANK:									
1011-000-20	Water	F&M 08-032017-01 OPERATING ACCOUNT				Unrestricted	3,370,306.75		
1084-000-20	Water	F&M 08-03201702-31 MONEY MARKET			0.25%	Unrestricted	1,131,151.27		
1031-000-20	Water	F&M 08-032912-01 CREDIT CARD ACCOUNT				Unrestricted	310,654.56		
1061-000-20	Water	F&M 08-032890-01 PAYROLL ACCOUNT				Unrestricted	328,405.59		
1071-000-20	Water	F&M 08-032920-01 DRAFTS ACCOUNT				Unrestricted	115,369.35		
						Subtotal	\$ 5,255,887.52		
INVESTMENTS									
1080-000-20	Water	Office of the Treasurer - Sacramento California	LAIF	Investment Pool	4.01%	Unrestricted	\$ 5,727,632.80		
1081-000-20	Water	CALTrust Medium Term		Investment	1.93%	Unrestricted	\$ 1,396,065.16		
1082-000-20	Water								
	<u>PURCHASE DATE</u>	<u>CUSIP</u>	<u>ISSUED BY</u>	<u>CALL DATE</u>	<u>MATURITY DATE</u>	<u>% of Portfolio</u>	<u>Current Yield</u>	<u>COST BASIS</u>	<u>MARKET VALUE</u>
	9/30/2016	N/A	US Bank	N/A	N/A	2.50%	5.19%	\$ 98,032.47	\$ 98,032.47
	11/19/2020	3135GA5H0	Federal Home Loan (FHLB)	07/10/20 - qrtly	11/25/2025	23.90%	0.630%	\$ 1,000,000.00	927,580.00
	7/31/2020	3133ELQ56	Federal Home Loan (FHLB)	11/25/20 - qrtly	7/2/2024	25.40%	0.580%	\$ 1,000,000.00	983,550.00
	7/29/2021	3133EMT36	Federal Home Loan (FHLB)	04/15/26- qrtly	4/26/2026	23.80%	0.940%	\$ 1,000,000.00	922,840.00
	7/31/2020	3136G4YP2	Federal Natl MTG ASSN	07/09/2021 - qrtly	7/9/2025	24.40%	0.760%	\$ 1,000,000.00	946,780.00
								\$ 4,098,032.47	\$ 3,878,782.47
								Total	\$ 16,839,607.33
								Total Restricted	\$ 580,939.38
								Total Unrestricted	\$ 16,258,667.95
	<u>Call Date</u>	<u>CUSIP</u>	<u>Issued by:</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>YTM</u>	<u>Price</u>	<u>Market Value</u>
								\$ -	\$ -

Authorized Signers
Bruce Kamilos
Patrick Lee
Donella Murillo
Stefani Phillips

\$ - \$ -

Consultant Expenses

As of 02/29/2024

Fiscal Retainer Contracts

	Description	Total Contract	Current Month	Paid to date	2023-2024 FY Budget	Percent of year (67%)
Bartkiewicz, Kronick & Shanahan	Task orders	TBD	\$ 2,999	\$ 17,846		
JRG Attorneys, LLP	Task orders		\$ -	\$ 646		
Liebert Cassidy Whitmore	Task orders	TBD	\$ -	\$ 3,368		
Total			\$ 2,999	\$ 21,860	\$ 220,000	9.94%
Solutions by BG, Inc.	Task orders	792,676	\$ 20,171	\$ 162,739	\$ 262,236	62.06%

Major Contracts

Consultant	Description	Total Contract	Paid to date	2023-2024 FY Budget	Percent of Contract Amount
	PSA		\$ -		#DIV/0!
	PSA		\$ -		#DIV/0!
	PSA		\$ -		#DIV/0!

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Patrick Lee, Finance Manager/Treasurer

SUBJECT: **YEAR TO DATE REVENUES AND EXPENSES COMPARED TO BUDGET – FEBRUARY 2024**

RECOMMENDATION

This item is presented for discussion purposes only. No action by the Florin Resource Conservation District Board of Directors is requested at this time.

SUMMARY

Per the Florin Resource Conservation District (District) Board of Directors (Board) request, consent item g – Year-To-Date Revenues and Expenses Compared to Budget is being included in the Board packet as a standalone agenda item.

DISCUSSION

Background

The Year-To-Date Revenues and Expenses Compared to Budget was a standing item included in the monthly consent calendar presented to the Board each month. The Board has requested that staff remove the report from consent calendar and include it as a standalone agenda item for discussion purposes for all future Board meetings.

Present Situation

The Year-To-Date Revenues and Expenses Compared to Budget report for February 2024 is being provided to the Board for review and discussion.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

March 19, 2024

**YEAR TO DATE REVENUES AND EXPENSES COMPARED TO BUDGET – FEBRUARY
2024**

Page 2

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/Elk Grove Water District 2020-2025 Strategic Plan Goal No. 1, Governance and Customer Engagement by providing transparency in the District's financial operations.

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully Submitted,



PATRICK LEE
TREASURER

Attachment

Attachment

Elk Grove Water District Year to Date Revenues and Expenses Compared to Budget As of February 29, 2024

	General Ledger Reference	YTD Activity	Annual Budget	8/12=66.67% % Realized
Revenues	4100 - 4900	\$ 11,293,748	\$ 16,396,705	68.88%
Operating Expenses				
Salaries & Benefits	5100 - 5280	3,217,926	5,400,398	59.59%
less Capitalized Labor		(217,125)	(435,189)	49.89%
Less CalPERS Prepayment for Remainder of Year		-		
Adjusted Salaries and Benefits		\$ 3,000,801	\$ 4,965,209	60.44%
Seminars, Conventions and Travel	5300 - 5350	22,952	45,695	50.23%
Office & Operational	5410 - 5494	1,023,078	1,483,551	68.96%
Purchased Water est. ⁽¹⁾	5495 - 5495	2,310,288	3,466,025	66.66%
Outside Services	5505 - 5580	622,041	1,110,124	56.03%
Equipment Rent, Taxes, Utilities	5620 - 5760	344,335	599,200	57.47%
Total Operational Expenses		\$ 7,323,494	\$ 11,669,804	62.76%
Net Operating Income		\$ 3,970,254	\$ 4,726,901	83.99%
Non-Operating Revenues				
Interest Received	9910 - 9910	158,401	25,000	633.60%
Unrealized Gains/(Losses)	9911 - 9911	234,867	-	100.00%
Other Income/(Expense)	9920 - 9973	2,173	215,000	1.01%
Total Non-Operating Revenues		\$ 395,441	\$ 240,000	164.77%
Non-Operating Expenses				
Election Costs	9950 - 9950	-	-	0.00%
Capital Expenses ⁽²⁾				
Capital Improvements	1705 - 1760	504,230	790,000	63.83%
Capital Replacements	1705 - 1760	610,231	2,285,000	26.71%
Unforeseen Capital Projects	1705 - 1760	-	100,000	0.00%
Total Capital Expenses		\$ 1,114,461	\$ 3,175,000	35.10%
Bond Interest Accrued ⁽³⁾	7300 - 7300	807,996	1,211,994	66.67%
Total Non Operating Expenses		\$ 1,922,457	\$ 4,386,994	43.82%
Bond Retirement ⁽³⁾		\$ 1,783,333	\$ 2,675,000	66.67%
Total Expenditures		10,633,844	18,491,798	57.51%
Revenues in Excess of All Expenditures, including Capital		\$ 659,904	\$ (2,095,093)	-31.50%

Notes:

⁽¹⁾ There is a lag in water billings from the Sacramento County Water Agency. Included above is an estimate of costs to date based on water used.

⁽²⁾ YTD Activity includes \$217,125 in capitalized labor charged to capital projects.

⁽³⁾ Bond retirement payments are made two times a year in September and March

⁽⁴⁾ Accounts receivable balance, which represents the difference between the total amount billed and total amount collected, as of February 29, 2024 is \$112,453.73

March 19, 2024

TO: Chair and Directors of the Florin Resource Conservation District
FROM: Stefani Phillips, Board Secretary
SUBJECT: **FLORIN RESOURCE CONSERVATION DISTRICT ELECTION**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors adopt Resolution No. 03.19.24.01, calling the General Election and requesting consolidation with the November 5, 2024 statewide election.

SUMMARY

The Florin Resource Conservation District (FRCD) Board of Directors (Board) individually serve a four (4) year term. Every two (2) years, an election is held and the Board must adopt a resolution calling the General Election (Election). The resolution also identifies that the candidates may voluntarily purchase a candidate's statement of 200 words at the Registrar of Voters office.

By this action, the Board will adopt Resolution No. 03.19.24.01, calling the Election and requesting the Board of Supervisors of Sacramento County consolidate the regularly scheduled Election with the statewide election in November.

DISCUSSION

Background

Since 2002, the Board has used the Election process to determine who will serve on the FRCD five (5) member board. The Board members individually serve a term of four (4) years. The current Board is comprised of the following five (5) members: Paul Lindsay, Lisa Medina, Elliot Mulberg, Tom Nelson, and Sophia Scherman.

Every two (2) years an election is held. Preceding an election, the Board must adopt a resolution calling the Election. The resolution includes a description of the boundaries that contain the election and its purpose. The resolution also stipulates that candidates may purchase a 200 word candidate statement, which will be included in the voter's pamphlet. At the Regular Board Meeting on March 23, 2016, the Board voted in favor of having candidates pay for their voluntary candidate statement at the Registrar of Voters office.

FLORIN RESOURCE CONSERVATION DISTRICT ELECTION

Page 2

For the November 5, 2024 election, the cost per registered voter will be \$2.3287, up from \$1.2295 for the 2022 election. The election cost increase was addressed with the Board on December 12, 2023. The action by the Board was, should the District have a contested election, that the District allocate money from the future-year reserve funds to cover the cost.

Present Situation

The District will have two (2) Board members whose terms will end in December 2024, Directors Lisa Medina and Sophia Scherman.

It is staff's recommendation that the Board adopt Resolution No. 03.19.24.01, calling the Election and requesting consolidation with the November 5, 2024 statewide election.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

The General Election provides an opportunity for public involvement in the selection of the FRCD Board and thereby conforms with Strategic Goal No. 1, Governance and Customer Engagement, of the Strategic Plan 2020-2025.

FINANCIAL SUMMARY

The financial impact of the Election is anticipated to be approximately \$453,615, which is based on the number of registered voters, 193,904 at \$2.3287 per voter, and a base set-up fee of \$2,061. The number of registered voters is subject to change prior to the Election. The final date for voter registration in the county of Sacramento is November 5, 2023 (election day).

Respectfully submitted,



STEFANI PHILLIPS
HUMAN RESOURCES ADMINISTRATOR

Attachment

RESOLUTION NO. 03.19.24.01

**A RESOLUTION OF THE FLORIN RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS CALLING THE GENERAL ELECTION
AND REQUESTING CONSOLIDATION WITH THE
NOVEMBER 5, 2024 STATEWIDE ELECTION**

WHEREAS, a General Election will be held within the Florin Resource Conservation District (District) that will affect the County of Sacramento (County) on November 5, 2024, for the purpose of electing two Directors; and

WHEREAS, a statewide General Election will be held within the County on the same day; and

WHEREAS, Election Code §10403 requires jurisdictions to file with the Board of Supervisors, and a copy with the Registrar of Voters, a resolution requesting consolidation with a statewide election; and

WHEREAS, the District requests the Board of Supervisors of Sacramento County to consolidate the regularly scheduled General Election with the statewide election to be held on November 5, 2024; and

WHEREAS, a candidate for District Director shall pay at the Voter Registration and Elections office the estimated cost of having a candidate's statement included in the voter's pamphlet, pursuant to Elections Code §13307(c). The limitation on the number of words that a candidate may use in his or her candidate's statement is 200 words; and

WHEREAS, the District agrees to reimburse the Registrar of Voters for actual costs incurred to conduct the General Election, such costs to be calculated by the method set forth in the County's current Election Cost Allocation Procedures.

**NOW, THEREFORE, THE FLORIN RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS DOES HEREBY RESOLVE:**

SECTION 1. The District Board of Directors (Board) hereby adopts the foregoing recitals as true and correct and incorporates them herein by reference.

SECTION 2. The General Election will be held within the District, for the purpose of electing two Directors, in consolidation with the statewide election on November 5, 2024.

SECTION 3. Candidates for District Director shall pay at the Voter Registration and Elections office the estimated cost of having a candidate's statement included in the voter's pamphlet.

SECTION 4. The District agrees to reimburse the Registrar of Voters for actual costs incurred to conduct the General Election.

SECTION 5. The Board Secretary shall certify the adoption of this Resolution.

SECTION 6. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED by the Florin Resource Conservation District Board of Directors on this 19th day of March 2024.

AYES:

NOES:

ABSENT:

ABSTAIN:

Tom Nelson
Chair

ATTEST:

Stefani Phillips
Board Secretary

APPROVED AS TO FORM:

Andrew Ramos
General Counsel

March 19, 2024

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Bruce Kamilos, General Manager

SUBJECT: **FLORIN RESOURCE CONSERVATION DISTRICT / ELK GROVE WATER DISTRICT 2020-2025 STRATEGIC PLAN UPDATE**

RECOMMENDATION

This item is provided for discussion purposes only. No action by the Florin Resource Conservation District Board of Directors is proposed at this time.

SUMMARY

The Florin Resource Conservation District/Elk Grove Water District (District) developed the 2020-2025 Strategic Plan (Plan) to guide the District's operations over the five-year period. The Plan is an important document that expresses the District's core values and sets forth key goals and objectives for the District. The Plan was adopted by the District Board of Directors (Board) on February 18, 2020.

The Board has requested that staff return in March of each calendar year to provide the Board with an update on the status of each of the objectives that have been developed to help achieve the goals as set forth in the Plan.

DISCUSSION

Background

The District places a high priority on the quality of operations and services it provides to its customers. In order to continue providing the highest quality and services, it is important that the District maintain clearly established goals. The Plan provides the District with a five-year vision and roadmap to ensure that staff and the Board establish goals that best serve District customers now, and into the future.

It is also important that the Plan is concise and useful. The Plan is referenced by the Board, staff and District stakeholders when allocating resources and determining courses of action for the District.

**FLORIN RESOURCE CONSERVATION DISTRICT / ELK GROVE WATER DISTRICT
2020-2025 STRATEGIC PLAN UPDATE**

Page 2

The Plan identifies seven (7) strategic goals. Each goal has associated objectives in order to achieve the goal. The seven (7) strategic goals are:

1. Governance and Customer Engagement – Conduct public affairs and manage public resources in an effective, efficient and transparent manner.
2. Fiscal Responsibility – Make financial decisions that benefit District customers.
3. Planning and Operational Efficiency – Practice ongoing infrastructure renewal and organizational improvement through planning and increased operational efficiency.
4. Protection of Public and Environmental Health – Provide a safe, abundant and reliable water supply.
5. Community Relations and Customer Engagement – Increase engagement with the customers and community to provide superior customer service, increase public awareness of the water industry and the District.
6. Employer of Choice – Attract and retain skilled employees. The District remains a driven, supportive and family-oriented work environment.
7. Water Industry Leadership – Demonstrate water industry leadership through partnerships and active participation in regional and statewide water efforts.

Present Situation

Staff has prepared a spreadsheet (attached) outlining the seven (7) goals referenced above, along with the objectives that will assist the District in achieving each goal. Staff will provide an oral update on the status of each of the objectives, as well as an anticipated timeline of when those objectives are to be completed.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

The Strategic Plan update conforms to the objective to monitor, review and update District policies to adhere to changes in operational requirements. This objective is one (1) of several that will assist the District in achieving the goal of Governance and Customer Engagement.

March 19, 2024

**FLORIN RESOURCE CONSERVATION DISTRICT / ELK GROVE WATER DISTRICT
2020-2025 STRATEGIC PLAN UPDATE**

Page 3

FINANCIAL SUMMARY

There is no direct financial impact associated with this item at this time.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "B. M. Kamilos".

BRUCE KAMILOS
GENERAL MANAGER

Attachment

Attachment

Strategic Plan Tracking Worksheet

Strategic Goals	Objectives	Anticipated Fiscal Year Completion					Completed Y/N	Completion Year	Status	Notes
		FY20/21	FY21/22	FY22/23	FY23/24	FY24/25				
1	Conduct a review of the District's Bylaws every two years	X		X		X	Yes	FY 22/23	Ongoing	Completed in Jan. 2023, next review will be conducted in next year in FY 24/25
1	Conduct biennial Board member orientations to review policies and procedures	X		X		X	Yes	FY 22/23	Ongoing	Not needed in FY 22/23 as no new board members seated from last election cycle.
1	Provide opportunities for public involvement and participation	X	X	X	X	X	Yes	FY 23/24	Ongoing	CAC - 2023 Water Rate Study. 2023 Customer Satisfaction Survey
1	Conduct all Board meetings in accordance with the Brown Act with emphasis on transparency	X	X	X	X	X	Yes	FY 23/24	Ongoing	All board meetings were conducted in accordance with Brown Act
1	Maintain a District website allowing easy access to all Board materials and governing documents	X	X	X	X	X	Yes	FY 23/24	Ongoing	Website is continuously monitored and updated
1	Continue to demonstrate operational transparency based on the guidelines established by the Special District Leadership Foundation (SDLF) District Transparency Certificate of Excellence	X			X		No		Expired 3/31/2023	Staff to work with Board members on requirements to achieve certificate
1	Continue to review operational procedures and structures for improvements to District operations	X	X	X	X	X	Yes	FY 23/24	Ongoing	Developing SOPs
1	Monitor, review and update District policies to adhere to changes in operational, environmental and legislative requirements	X	X	X	X	X	Yes	FY 23/24	Ongoing	Staff does on an ongoing basis
2	Continuous achievement in sound accounting practice based on the GFOA Certificate of Achievement for Excellence in Financial Reporting Award	X	X	X	X	X	Yes	FY 23/24	Ongoing	Received 14th consecutive GFOA award.
2	Conduct Fiscal Year 2023-24 Water Rate Study			X			Yes	FY 23/24	Completed	Board adopted Water Rate Study Report and new rates on July 18, 2023.
2	Manage water rates to be regionally competitive	X	X	X	X	X	Yes	FY 23/24	Ongoing	Staff to manage rates effectively as part of Water Rate Study
2	Develop a funding plan to increase funded ratio of retirement and other post-retirement benefits		X				Yes	FY 20/21	Completed	ADP made on 12/30/2020
2	Develop annual financing plans to align CIP projects with the approved rate structure (pay as you go)	X	X	X	X	X	Yes	FY 23/24	Ongoing	FY 2025-29 CIP is based on pay-as-you-go
2	Establish bill payment consolidation services to increase payments by automated clearing house (ACH)	X					Yes	FY 20/21	Completed	No further action required.
2	Develop annual budgets that are balanced through cost saving measures or transfers from operating reserves	X	X	X	X	X	Yes	FY 23/24	Ongoing	Annual Budget will be balanced through transfers from reserves
3	Update the District's Urban Water Management Plan, including the development of a new Water Shortage Contingency Plan	X					Yes	FY 20/21	Completed	2020 UWMP adopted by the Board on June 15, 2021

3	Develop Master Plan for aging water mains					X			Yes	FY 22/23	Completed	GIS map showing water main replacement schedule in 5-year increments. Prioritization based on pipe age, material, size, condition and criticality.
3	Develop and update standard operating procedures	X	X	X	X	X			Yes	FY 23/24	Ongoing	Currently have 20 SOPs covering Ops, Finance, Cust. Service, Purchasing and General matters.
3	Update the District's Standard Construction Specifications and Drawings			X					Yes	FY 23/24	Completed	Board approved revised specs and dwgs on October 17, 2023
3	Explore the potential for implementing automated metering infrastructure technology	X	X	X	X	X			Yes	FY 23/24	Completed	WaterSMART grant submitted February 2024. Targeting AMI in FY 24/25.
3	Implement a regulatory tracking system	X							Yes	FY 20/21	Completed	
3	Review and update the District's Asset Management Plan	X	X	X	X	X			Yes	FY 23/24	Ongoing	Conducted annually as a precursor to the CIP preparation
4	Comply with all State and Federal Drinking Water Standards	X	X	X	X	X			Yes	FY 23/24	Ongoing	Quarterly PFAS sampling
4	Investigate the potential for groundwater recharge projects			X	X	X			Yes	FY 23/24	Ongoing	Sac Regional Water Bank, and exploring potential use of gravel pits for recharge
4	Complete Risk and Resilience Plan	X							Yes	FY 20/21	Completed	Certified w/EPA on Jun 22, 2021
4	Update the District's Emergency Response Plan	X							Yes	FY 21/22	Completed	Certified w/EPA on Dec 21, 2021, Table Top on Jan 31, 2023
4	Complete a risk assessment of water system infrastructure around critical facilities including schools, daycares and senior living centers				X				No		In process	Companion piece to Master Plan for aging water mains
4	Perform Districtwide unidirectional flushing	X							No		In process	Planned completion in April 2024
5	Establish a Communications Plan annually	X	X	X	X	X			Yes	FY 23/24	Ongoing	The District participates in 3 community festivals and maintains a Facebook page
5	Explore development of a water education program with the Elk Grove Unified School District			X					No		Ongoing	Join with RWA on revamped educational program.
5	Develop new marketing media to tell the story of the District and convey the value of water			X					No		Ongoing	Incorporate into District Facebook page. Join with RWA on value of water.
5	Acquire a new administrative facility	X							Yes	FY 20/21	Completed	Moved in and loving it!
5	Explore the potential for offering a low-income and senior assistance program	X	X	X	X	X			Yes	FY 23/24	Ongoing	District held an event to enroll eligible customers into Low Income Housing Water Assistance Program on Nov 17, 2023
5	Explore the potential to utilize social media	X							Yes	FY 20/21	Completed	Established a District Facebook page
5	Develop a customer service survey program to periodically solicit feedback on District services and customer satisfaction	X	X	X	X	X			Yes	FY 22/23	Ongoing	Surveyed customers, staff and board as part of Exceptional Customer Service Program
6	Continue to provide competitive salaries and benefits	X	X	X	X	X			Yes	FY 23/24	Ongoing	Completed 2023 Comp Study

6	Maintain control of employee medical benefit contributions	X	X	X	X	X	Yes	FY 23/24	Ongoing	Conducting a Medical Benefits Cost Study
6	Develop and refine employee succession planning	X	X	X	X	X	Yes	FY 23/24	Ongoing	Prof. development, SOPs
6	Create a comprehensive training program for operators				X		Yes	FY 23/24	Ongoing	Ops. Supervisors responsibility
6	Maintain a commitment to develop a comprehensive safety program designed to reduce risk and comply with all regulatory requirements	X	X	X	X	X	Yes	FY 23/24	Ongoing	Continuing to conduct safety tailgate meetings and safety trainings
7	Participate and actively engage in local and regional water associations, agencies and committees to address regional statewide water efforts	X	X	X	X	X	Yes	FY 23/24	Ongoing	Bruce re-elected as SCGA Vice Chair and to RWA Exec. Comm.
7	Advocate for and develop legislation that benefits water agencies regionally and statewide	X	X	X	X	X	Yes	FY 23/24	Ongoing	Signed on to ACWA coalition letters
7	Partner with agencies and organizations to develop plans and projects that improve California's water resilience	X	X	X	X	X	Yes	FY 23/24	Ongoing	Participating in Sac Regional Water Bank

March 19, 2024

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Bruce Kamilos, General Manager

SUBJECT: **COSPONSOR REQUEST – H.R. 7525 SPECIAL DISTRICT GRANT ACCESSIBILITY ACT**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors authorize the General Manager to send a letter to Congresswoman Doris Matsui requesting that she cosponsor H.R. 7525 *Special District Grant Accessibility Act*.

SUMMARY

The California Special Districts Association (CSDA) is urging the Florin Resource Conservation (FRCD) to send a letter (Attachment 1) to its U.S. Representative, Congresswoman Doris Matsui, requesting that she cosponsor H.R. 7525 *Special District Grant Accessibility Act*. The bill would codify in federal law a formal definition of “special district” and ensure special districts are eligible to receive federal assistance, including funding from grant programs.

DISCUSSION

Background

Last week, the U.S. House Oversight and Accountability Committee approved the *Special District Grant Accessibility Act*. The bill (H.R. 7525), which is sponsored by Representatives Pat Fallon (R-TX) and Brittany Pettersen (D-CO), cleared the committee on an overwhelming 38-2 vote.

The *Special District Grant Accessibility Act* would codify in federal law a first-ever, formal definition of “special district”. In addition to establishing such a definition, H.R. 7525 would direct federal agencies to recognize special districts as local governments for the purpose of ensuring that special districts are eligible to receive appropriate forms of federal assistance, including funding and resources through key grant programs.

The National Special District Coalition (NSDC) published a Fact Sheet (Attachment 2) about H.R. 7525. CSDA is a founding member of the NSDC and special districts receive full benefit from NSDC’s advocacy and services through membership in CSDA.

COSPONSOR REQUEST – H.R. 7525 SPECIAL DISTRICT GRANT ACCESSIBILITY ACT

Page 2

Present Situation

The CSDA is urging the FRCD to send a letter to Congresswoman Doris Matsui requesting that she cosponsor H.R. 7525 *Special District Grant Accessibility Act*. Congresswoman Matsui represents California's 7th District which includes the FRCD service area. Staff requests that the Board authorize the General Manager to send a letter to Congresswoman Matsui for this purpose.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/EGWD 2020-2025 Strategic Plan. Strategic Goal 1 directs the District to conduct public affairs and manage public resources in an effective, efficient, and transparent manner. Supporting legislation that could lead to additional grant funding is an effective means for managing public resources.

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully submitted,



BRUCE KAMILOS
GENERAL MANAGER

Attachments

March 20, 2024

The Honorable Doris Matsui
U.S. House of Representatives
2311 Rayburn House Office Building
Washington, D.C. 20515

RE: Cosponsor Request – H.R. 7525 *Special District Grant Accessibility Act*

Dear Representative Matsui:

On behalf of the Florin Resource Conservation District, we respectfully request that you cosponsor the *Special District Grant Accessibility Act* (H.R. 7525). This important bipartisan bill would establish a formal definition of “special district” in federal law, as well as require the Office of Management and Budget (OMB) to issue guidance to federal agencies requiring special districts to be recognized as local governments for the purpose of federal financial assistance determinations.

The Florin Resource Conservation District is a special district in Sacramento County providing water service to 13,000 residential and business customers in the City of Elk Grove.

Special districts are local governments created by the people of a community to deliver specialized services essential to their health, safety, economy, and well-being. In the State of California, there are over 2,000 special districts providing a broad range of essential services and infrastructure.

Despite the significance of special districts throughout the United States, federal law lacks a consistent definition of these special purpose units of local government. As a result, some communities served by special districts face challenges in accessing federal funding opportunities as their local service providers are commonly omitted from the definition of eligible units of local government in legislative proposals that authorize federal programs and funding. Moreover, special districts lack official population figures and are therefore not recognized by the U.S. Census Bureau as “geographic units of government.” As a result, special districts are unable to gain access to certain formula-driven grants and resources.

Sponsored by Representatives Pat Fallon (R-TX) and Brittany Pettersen (D-CO), the *Special District Grant Accessibility Act* represents a long-overdue, bipartisan effort designed to ensure that special districts have the same access to federal resources as other units of local government. Again, we urge you to cosponsor this important legislation and we ask that you work with your House colleagues to prioritize its passage.

Respectfully,

Bruce Kamilos, P.E.
General Manager

cc: California Special Districts Association [via email: advocacy@csgda.net]

Approximately 35,000 special districts are local governments providing critical infrastructure and essential services in thousands of communities across the country. They exist when a community demands a service that another unit of government is not otherwise providing. These agencies are established and locally governed under an enabling act or special act of a state to provide a limited and specific set of public services.

The Problem

Despite the significant presence of special districts in the U.S., **Federal law lacks a consistent definition and reference to special purpose units of local government.**

As a result, special districts:

- May have difficulties directly accessing funding opportunities.
- Are commonly omitted as eligible in the definitions of “local government” for proposed legislation and laws intended to assist all local governments.
- Are mistaken for small businesses or nonprofit corporations.
- Lack official population figures, as they are not federally recognized as “geographic units of government.”

The Solution: H.R. 7525

The Special District Grant Accessibility Act

- Requires Federal agencies to recognize special districts as local government for the purpose of Federal financial assistance determinations.
- Codifies in Federal law a first-ever, formal definition of "special district."

“Special District” Defined

H.R. 7525 - The Special District Grant Accessibility Act, defines "special district" as follows:

“ The term “special district” means a **political subdivision of a State**, with specified boundaries and significant budgetary autonomy or control, created by or pursuant to the laws of the State, for the **purpose of performing limited and specific governmental or proprietary functions** that distinguish it as a significantly separate entity from the administrative governance structure of any other form of local government unit within a State. ”

Common Services Provided

- | | | |
|--------------------|------------------------|-----------------------|
| Water & Wastewater | Healthcare & Hospital | Road & Highway |
| Irrigation | Park & Recreation | Airport |
| Fire Protection | Port/Harbor/Navigation | Electricity |
| Ambulance | Library | Mosquito Control |
| Transit | Cemetery | Resource Conservation |

Quick Facts

35,000

Special District Governments

17%

All local government revenue

50 states

Connect & Engage on Solutions

NSDC is the only national organization representing and advocating for all types of special districts at the federal level.

jk@paragonlobbying.com

(877) 924-2732

March 19, 2024

TO: Chair and Directors of the Florin Resource Conservation District
FROM: Travis Franklin, Program Manager
SUBJECT: **LEGISLATIVE MATTERS AND POTENTIAL DIRECTION TO STAFF**

RECOMMENDATION

This item is presented as information although the Florin Resource Conservation District Board of Directors may provide an action to authorize staff to respond to a legislative item.

SUMMARY

There are several bills that have been introduced in the 2024 legislative session that could potentially impact the Florin Resource Conservation District/Elk Grove Water District (District) if passed. These bills are highlighted below.

DISCUSSION

Background

The Florin Resource Conservation District (FRCD) Board of Directors (Board) is periodically updated on legislative and regulatory issues.

Present Situation

The following bills have been introduced in the 2024 legislative session that could potentially impact the District if passed in their current form.

AB 1827 (Papan D) Local government: fees and charges: water: higher-consumptive water parcels.

This bill would provide that the fees or charges for property-related water service imposed or increased, may include the incrementally higher costs of water service due to specified factors, including the higher water usage demand of parcels. The bill would provide that the costs associated with higher water usage demands, the maximum potential water use, or a projected peak water usage demand may be allocated using any method that reasonably assesses the water service provider's cost of serving those parcels that are increasing potential water usage demand, maximum potential water use, or project peak water use demand. The Association of California Water Agencies (ACWA), California

LEGISLATIVE MATTERS AND POTENTIAL DIRECTION TO STAFF

Page 2

Special Districts Association (CSDA), and Regional Water Authority (RWA) support this bill.

AB 1851 (Holden D) Drinking water: school sites: lead testing pilot program.

The bill would require a nonprofit technical assistance organization, if sampling results show lead levels in excess of 5 parts per billion for any potable water system outlet, to take immediate steps to shut down all potable water system outlets where excess lead levels may exist and to work to ensure that a lead-free source of drinking water is provided for pupils at each potable water system outlet that has been shut down. ACWA, CSDA and RWA have a watch position.

AB 2257 (Wilson D) Local government: property-related water and sewer fees and assessments: remedies.

This bill would prohibit a person or entity from bringing a judicial action or proceeding alleging noncompliance with the constitutional provisions for any new, increased, or extended fee or assessment, as defined, unless that person or entity has timely submitted to the local agency a written objection to that fee or assessment that specifies the grounds for alleging noncompliance, as specified. ACWA sponsored this bill and CSDA and RWA support it. ACWA is asking for agencies to join a coalition in support of this bill.

AB 2729 (Patterson, Joe R) Residential fees and charges.

Current law prohibits a local agency that imposes fees or charges on a residential development for the construction of public improvements or facilities from requiring the payment of those fees or charges until the date of the final inspection or the date the certificate of occupancy is issued, whichever occurs first, except that the payment may be required sooner if the local agency determines that the fees or charges will be collected for public improvements or facilities for which an account has been established and funds appropriated and for which the local agency has adopted a proposed construction schedule or plan prior to final inspection or issuance of the certificate of occupancy, or if the fees or charges are to reimburse the local agency for expenditures previously made. This bill would delete the above-described authorization for a local agency to require payment of fees or charges prior to the date of final inspection or issuance of the certificate of occupancy, whichever occurs first. CSDA is an oppose to this bill while RWA is a watch and ACWA does not have it on its tracking list.

LEGISLATIVE MATTERS AND POTENTIAL DIRECTION TO STAFF

Page 3

AB 3121 (Hart D) Urban retail water suppliers: written notice: conservation order: dates.

Current law authorizes the State Water Resources Control Board, on and after January 1, 2025, to issue a written notice to an urban retail water supplier that does not meet its urban water use objective. Current law authorizes the board, on and after January 1, 2026, to issue a conservation order to an urban retail water supplier that does not meet its urban water use objective. This bill would instead provide that the date the board is authorized to issue a written notice to January 1, 2026 and a conservation order to January 1, 2027. ACWA and RWA have a watch position on this bill while CSDA is not tracking it.

SB 937 (Wiener D) Development projects: permits and other entitlements: fees and charges.

The Permit Streamlining Act requires a public agency that is the lead agency for a development project to approve or disapprove that project within specified time periods. Current law extended by 18 months the period for the expiration, effectuation, or utilization of a housing entitlement, as defined, that was issued before, and was in effect on, March 4, 2020, and that would expire before December 31, 2021, except as specified. Current law provides that if the state or a local agency extended the otherwise applicable time for the expiration, effectuation, or utilization of a housing entitlement for not less than 18 months, as specified, that housing entitlement would not be extended an additional 18 months pursuant to these provisions. This bill would extend by 18 months the period for the expiration, effectuation, or utilization of a housing entitlement, as defined, that was issued before January 1, 2024, and that will expire before December 31, 2025, except as specified. The bill would toll this 18-month extension during any time that the housing entitlement is the subject of a legal challenge. This would delay when connection fees could be collected by water agencies. ACWA, CSDA and RWA have an oppose unless amended, which would remove the water connection fees from this bill.

SB 1110 (Ashby D) Urban retail water suppliers: informational order: conservation order.

Current law authorizes the State Water Resources Control Board, on and after January 1, 2024, to issue informational orders pertaining to water production, water use, and water conservation to an urban retail water supplier that does not meet its urban water use objective. Current law requires the board to consider certain information in determining whether to issue an informational order. This bill would require the board to additionally consider lower cost actions the water supplier has implemented or will implement in order to help the water supplier achieve overall water supply resiliency in determining whether

LEGISLATIVE MATTERS AND POTENTIAL DIRECTION TO STAFF

Page 4

to issue an informational order. RWA is sponsoring this bill, no position by ACWA and CSDA at this time.

SB 1210 (Skinner D) New housing construction: electrical, gas, sewer, and water service connections: charges.

This bill would, for new housing construction, prohibit a connection, capacity, or other point of connection charge from a public utility, as defined, or a special district, as defined, for electrical, gas, sewer, or water service from exceeding 1% of the reported building permit value of that housing unit. The bill would require a public utility or special district to issue an above-described charge over a period of at least 10 years commencing on the date when the housing unit is first occupied, as specified. The bill would require a public utility to publicly report on its internet website the amount of any charge issued each year pursuant to the above-described provision by the housing unit's address. ACWA and CSDA have an oppose position, while RWA is a watch at this time.

SB 1218 (Newman D) Water: emergency water supplies.

Would declare that it is the established policy of the state to encourage and incentivize, but not mandate, the development of emergency water supplies, and to support their use during times of water shortage. ACWA, CSDA and RWA support this bill.

SB 1330 (Archuleta D) Urban retail water supplier: water use.

Current law requires the Department of Water Resources, in coordination with the State Water Resources Control Board, to conduct necessary studies and investigations, and recommend for adoption by the board appropriate variances for unique uses that can have a material effect on an urban retail water supplier's urban water use objective. Current law requires the department, in recommending variances, to also recommend a threshold of significance for each recommended variance. Current law requires an urban retail water supplier to request and receive approval by the board for inclusion of a variance in calculating their water use objective. Current law requires the board to post specified information on its internet website relating to variances, including a list of all urban retail water suppliers with approved variances. This bill would require the board to adopt variances recommended by the department for unique uses that can have a material effect on an urban retail water supplier's urban water use objective. The bill would provide that variances adopted by the board shall not be subject to a threshold of significance. The bill would require an urban retail water supplier to self-certify the amount of water included in its urban water use objective that is attributable to a variance. The bill would require the board to randomly audit a select number of variances each year to

March 19, 2024

LEGISLATIVE MATTERS AND POTENTIAL DIRECTION TO STAFF

Page 5

ensure the self-certifications are based on variances adopted by the board. ACWA and RWA have a watch position on this bill while CSDA is not tracking it.

Staff will continue to monitor these bills along with any other bills which may affect District operations.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

Tracking active legislation complies with the District's Water Industry Leadership goals of the 2020-2025 Strategic Plan.

FINANCIAL SUMMARY

There is no direct financial impact associated with this report.

Respectfully submitted,



TRAVIS FRANKLIN
PROGRAM MANAGER

March 19, 2024

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Bruce Kamilos, General Manager

SUBJECT: **GENERAL MANAGER'S REPORT**

RECOMMENDATION

This item is presented to the Florin Resource Conservation District Board of Directors for information, discussion, and in some instances, to provide direction to staff.

SUMMARY

The General Manager's Report is a standing item on the regular board meeting agenda. The report is intended to inform the Florin Resource Conservation District/Elk Grove Water District (District) Board of Directors (Board) of notable, miscellaneous items the General Manager would like to share with the Board. The report also provides an opportunity for the Board to discuss the items, and in some instances provide direction to staff.

DISCUSSION

Background

Each month, the General Manager provides a report to the Board of any notable, miscellaneous items.

Present Situation

- **Conservation Committee Report** – On February 28, 2024, the Conservation Committee held a special meeting to discuss landscaping options for the Administration Building property. Staff will provide the Board with a summary report of the meeting.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

GENERAL MANAGER'S REPORT

Page 2

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/EGWD 2020-2025 Strategic Plan. Due to the varied subject matters presented in the General Manager's Report, the report over time will likely touch on every strategic goal contained in the plan.

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully submitted,

A handwritten signature in blue ink that reads "B. M. Kamilos".

BRUCE KAMILOS
GENERAL MANAGER

March 19, 2024

TO: Chair and Directors of the Florin Resource Conservation District
FROM: Bruce Kamilos, General Manager
SUBJECT: **ELK GROVE WATER DISTRICT OPERATIONS REPORT – FEBRUARY 2024**

RECOMMENDATION

This item is presented for information only. No action by the Florin Resource Conservation District Board of Directors is proposed at this time.

SUMMARY

The Elk Grove Water District (EGWD) Operations Report is a standing item on the regular board meeting agenda.

All regulatory requirements were met for the month of February. Other notable events are described below.

DISCUSSION

Background

Every month, staff presents an update of the activities related to the operations of the EGWD. Included for the Florin Resource Conservation District Board of Director's review is the EGWD's February 2024 Operations Report.

Present Situation

The EGWD February 2024 Operations Report highlights are as follows:

- **Operations Activities Summary** – 331 door hangers were placed for past due balances, which resulted in 52 shut offs. We received zero water pressure complaints and zero water quality complaints.
- **Production** – The Combined Total Service Area 1 production graph on page 13 shows that production during the month of February decreased by 1.09 percent compared to what was produced in 2023. The Total Demand/Production for both service areas on page 14 shows that customer use during the month of February compared to 2023 decreased by 2.02 percent.

ELK GROVE WATER DISTRICT OPERATIONS REPORT – FEBRUARY 2024

Page 2

- **Static and Pumping Level Graphs** – The first quarter soundings are shown and indicate that the static water levels are higher compared to the first quarter of 2023.
- **Treatment (Compliance Reporting)** – All samples taken during the month comply with all regulatory permit requirements. No exceedances of any maximum contaminant levels were found, and all water supplied to EGWD’s customers met or exceeded safe drinking water standards.
- **Corrective Maintenance Program** – The tables included in this section of the report also include certain activities completed to date. Below is a list of out-of-ordinary maintenance work completed in February:
 - Staff assisted with the ChlorTec System capital improvement project. The project replaced the Railroad Water Treatment Plant’s chlorine generation system.
- **Safety Meetings/Training** – Two (2) safety training sessions were conducted for the month which is compliant with OSHA standards.
- **Service and Main Leaks Map** – There were three (3) service line leaks and zero main lines leak during February.
- **System Pressures** – Pressures in Service Area 1 and Service Area 2 generally remained stable during the month of February.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/EGWD 2020-2025 Strategic Plan. The EGWD Operations Report provides an ongoing review of EGWD’s operations, and therefore conforms with Strategic Goal No. 1, Governance and Customer Engagement.

March 19, 2024

ELK GROVE WATER DISTRICT OPERATIONS REPORT – FEBRUARY 2024

Page 3

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "B. M. Kamilos".

BRUCE KAMILOS
GENERAL MANAGER

BMK/ac

Attachment

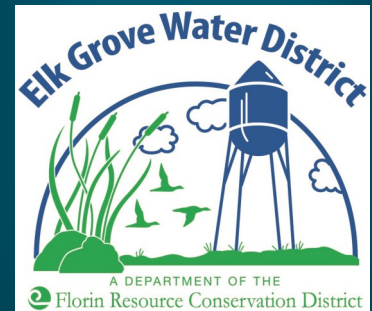
EGWD

OPERATIONS REPORT

February 2024



Elk
Grove
Water
District



Elk Grove Water District
Operations Report
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Operations Activities Summary

Service Requests:

	February -24		YTD (Since Jan. 1, 2024)	
<u>Department</u>	<u>Service Request</u>	<u>Hours</u>	<u>Service Request</u>	<u>Hours</u>
Distribution				
Door Hangers	331	20	749	44
Shut offs	52	7.5	109	23.5
Turn ons	50	11	100	23
Investigations	25	6.25	53	13.25
USA Locates	343	85.75	765	191.25
Customer Complaints				
-Pressure	0	0	1	0.5
-Water Quality	0	0	0	0

Work Orders:

	February -24		YTD (Since Jan. 1, 2024)	
<u>Department</u>	<u>Work Orders</u>	<u>Hours</u>	<u>Work Orders</u>	<u>Hours</u>
Distribution:				
Meters Installed	2	3	18	7
Meter Change Out	39	26.75	110	74.05
Preventative Maint.				
-Hydrant Maintenance (45)	45	4.7	74	13.7
-Valve Exercising (80)	82	14	163	32.5
Corrective Maint.				
-Leaks	3	59.5	6	104.5
-Other	0	0	0	0
Valve Locates	0	0	0	0
Service Lines Verified	58	58	58	58

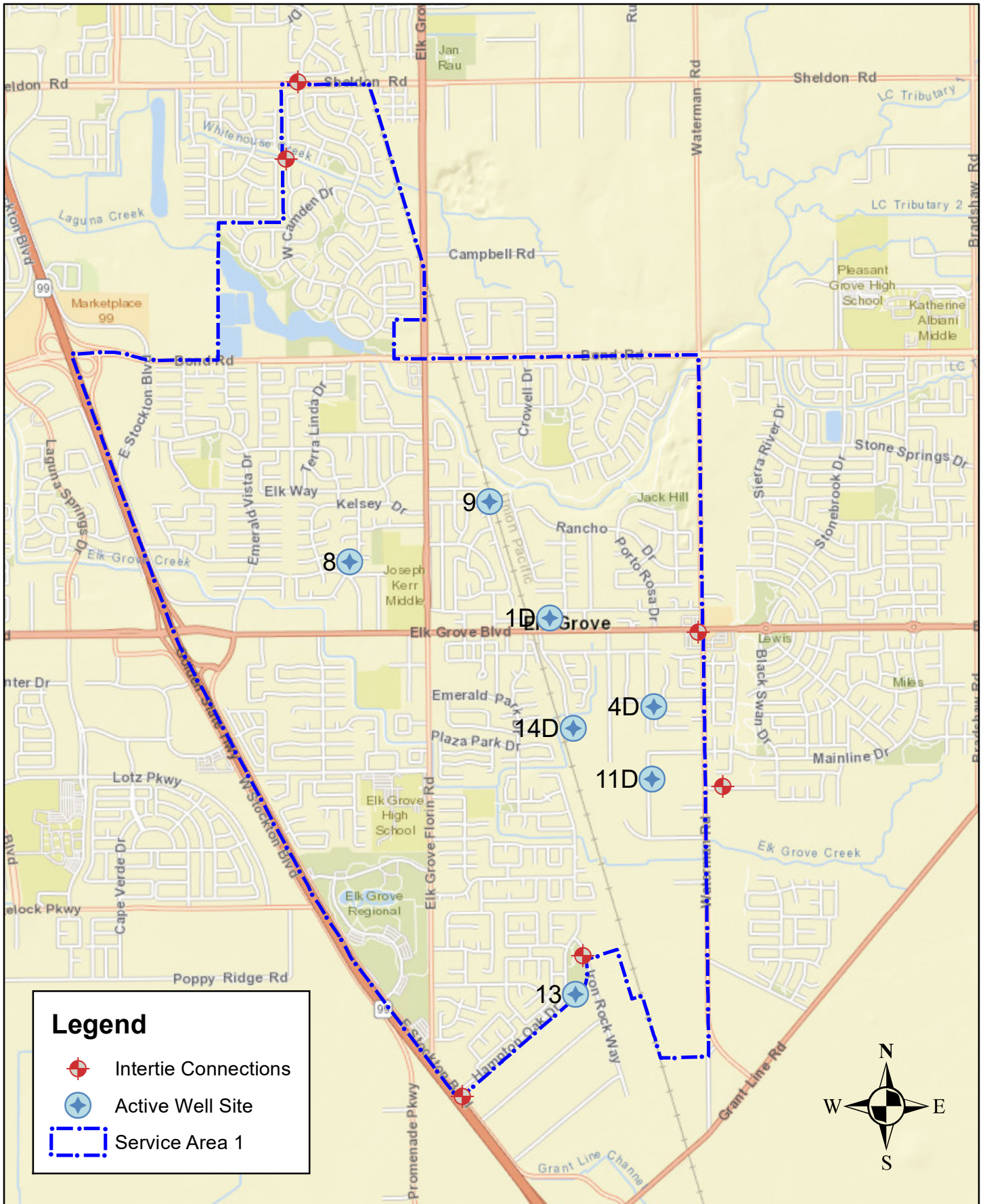


Elk Grove Water District

Door Hangers and Shut Off Tags



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2022 Door Hangers	0	0	529	468	345	459	372	394	446	477	0	0
2022 Shut Offs	0	0	100	69	44	67	66	62	73	67	0	0
2023 Door Hangers	698	511	431	435	372	323	374	369	331	396	410	373
2023 Shut Offs	130	78	46	48	64	44	53	48	41	57	47	73
2024 Door Hangers	418	331										
2024 Shut Offs	57	52										



Active Well Sites & Intertie Connections

Elk Grove Water District



Elk Grove Water District

Monthly Production

Well 1D School -- February 2024
(Well offline)

Selected Month Production

0 Gallons

Average GPM: --
Pump depth: 275 ft
Well depth: 1025 ft

Motor:

Volts: --
Volts (Rated): 460
RPM: --
RPM (Rated): 2115
Amps A: --
Amps A (Rated): 222
Amps B: --
Amps B (Rated): 222
Amps C: --
Amps C (Rated): 222

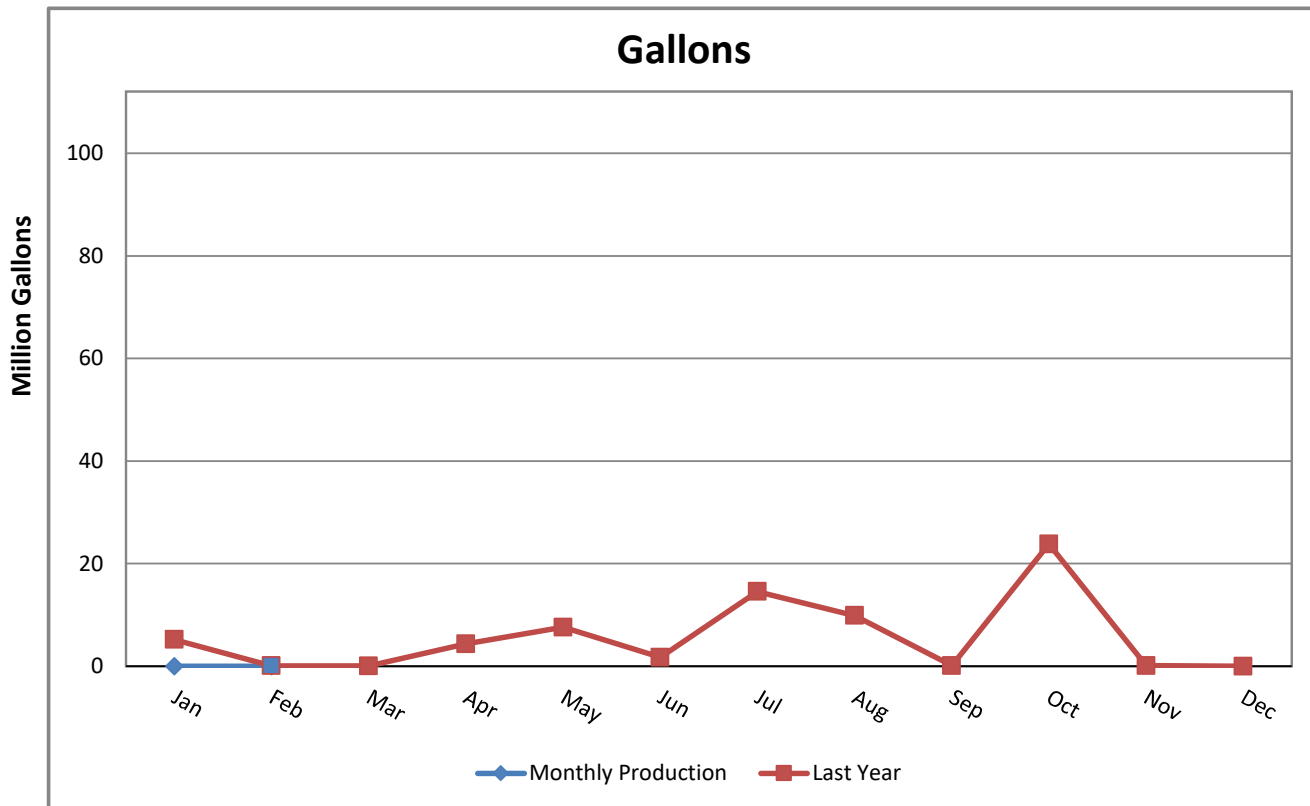
Motor Temp: -- F
Hour Meter: 0.10

Chlorine:

Dosing: -- mg/L
Demand: -- mg/L
Residual: -- mg/L

Vibration Reading:

Base Line: 0.05 in/sec
Current: -- in/sec





Elk Grove Water District

Monthly Production

Well 4D Webb -- February 2024

Selected Month Production

1,381,533 Gallons

Average GPM: 1697
 Pump depth: 340 ft
 Well depth: 1075 ft

Motor:

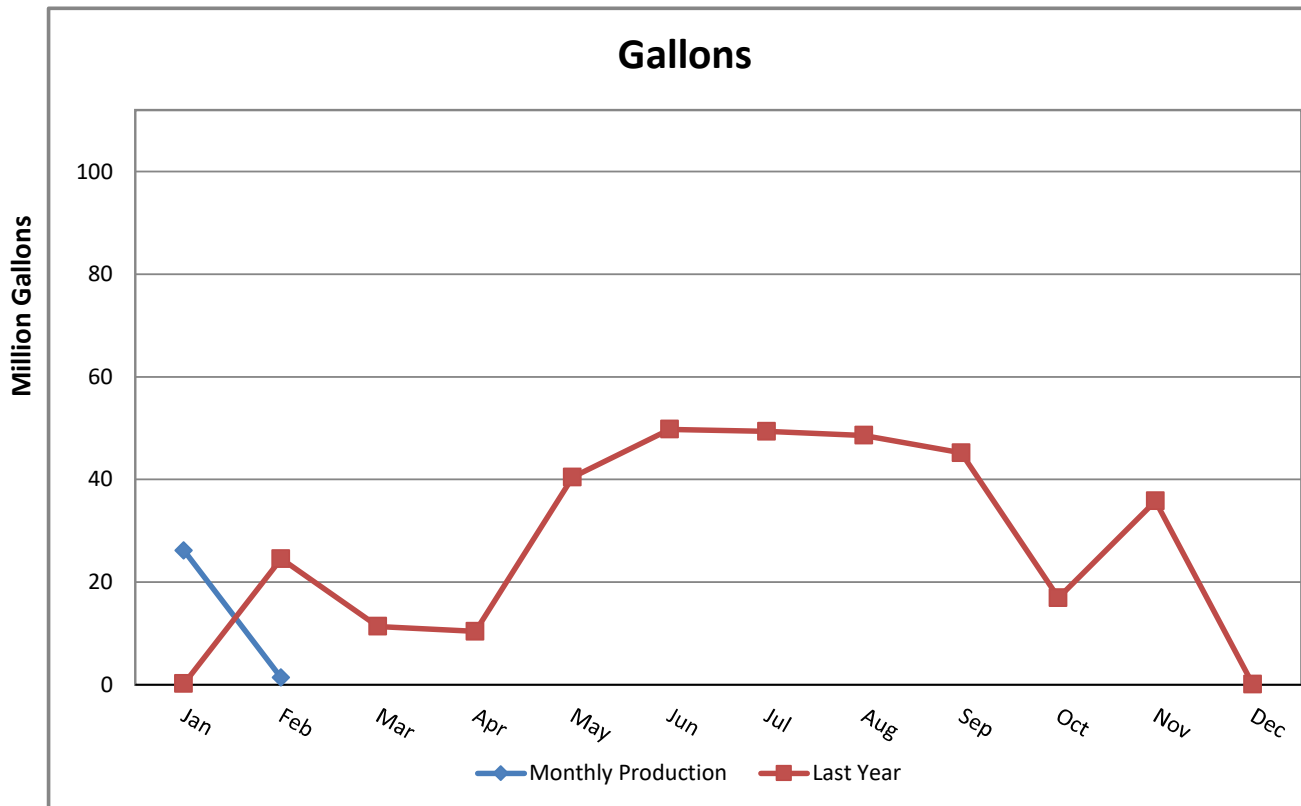
Volts: --
 Volts (Rated): 460
 RPM: --
 RPM (Rated): 1775
 Amps A: --
 Amps A (Rated): 225
 Amps B: --
 Amps B (Rated): 225
 Amps C: --
 Amps C (Rated): 225
 Motor Temp: -- F
 Hour Meter: 13.60

Chlorine:

Dosing: 1.84 mg/L
 Demand: 0.88 mg/L
 Residual: 0.96 mg/L

Vibration Reading:

Base Line: 0.05 in/sec
 Current: -- in/sec



Million Gallons

Gallons

◆ Monthly Production ■ Last Year



Elk Grove Water District

Monthly Production

Well 11D Dino -- February 2024

Selected Month Production

32,831,857 Gallons

Average GPM: 1698
 Pump depth: 340 ft
 Well depth: 1038 ft

Motor:

Volts: 478
 Volts (Rated): 460
 RPM: 1665
 RPM (Rated): 1775
 Amps A: 198
 Amps A (Rated): 225
 Amps B: 197
 Amps B (Rated): 225
 Amps C: 185
 Amps C (Rated): 225

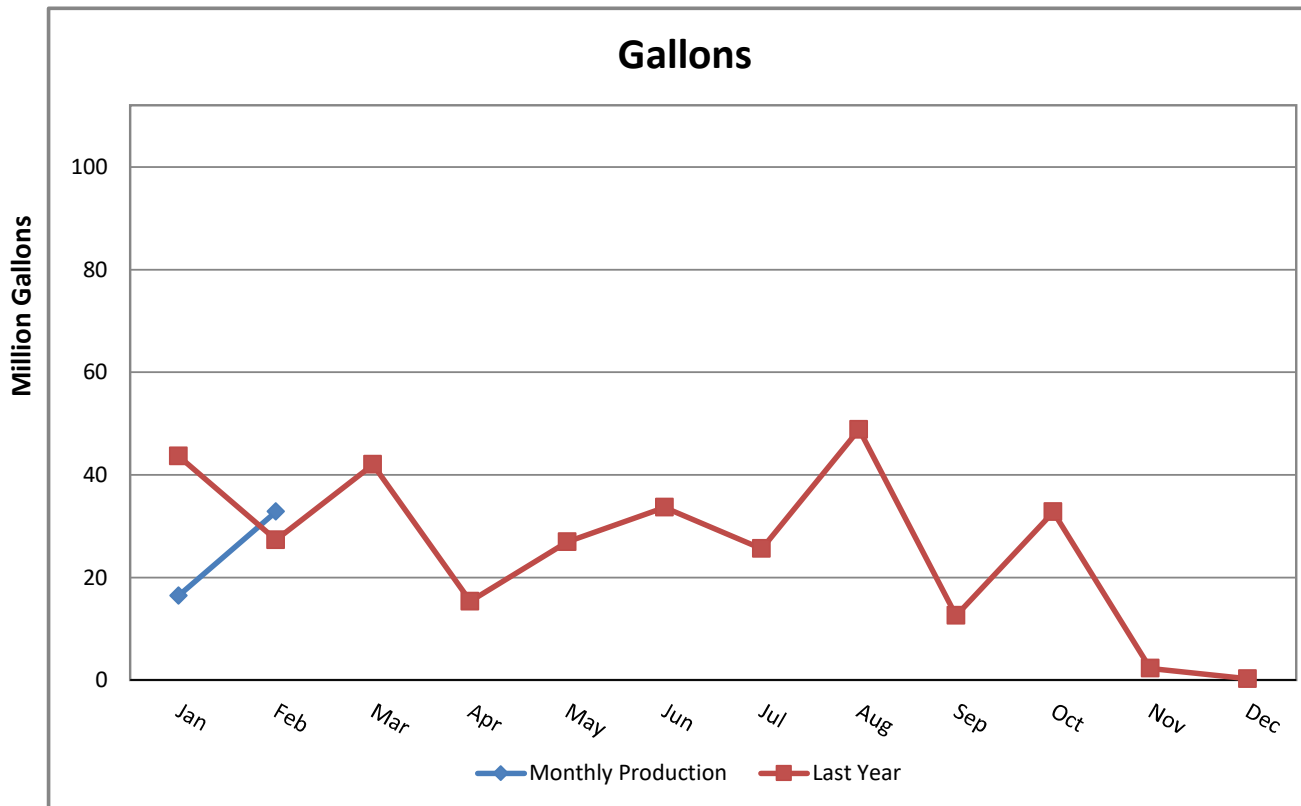
Motor Temp: 119.2 F
 Hour Meter: 322.20

Chlorine:

Dosing: 1.84 mg/L
 Demand: 0.84 mg/L
 Residual: 1.00 mg/L

Vibration Reading:

Base Line: 0.05 in/sec
 Current: 0.03 in/sec



Million Gallons

Gallons

◆ Monthly Production ■ Last Year



Elk Grove Water District

Monthly Production

Well 14D Railroad -- February 2024

Selected Month Production

17,080 Gallons

Average GPM: 1423
 Pump depth: 340 ft
 Well depth: 1051 ft

Motor:

Volts: 478
 Volts (Rated): 460
 RPM: 1783
 RPM (Rated): 1785
 Amps A: 166
 Amps A (Rated): 171
 Amps B: 167
 Amps B (Rated): 171
 Amps C: 173
 Amps C (Rated): 171

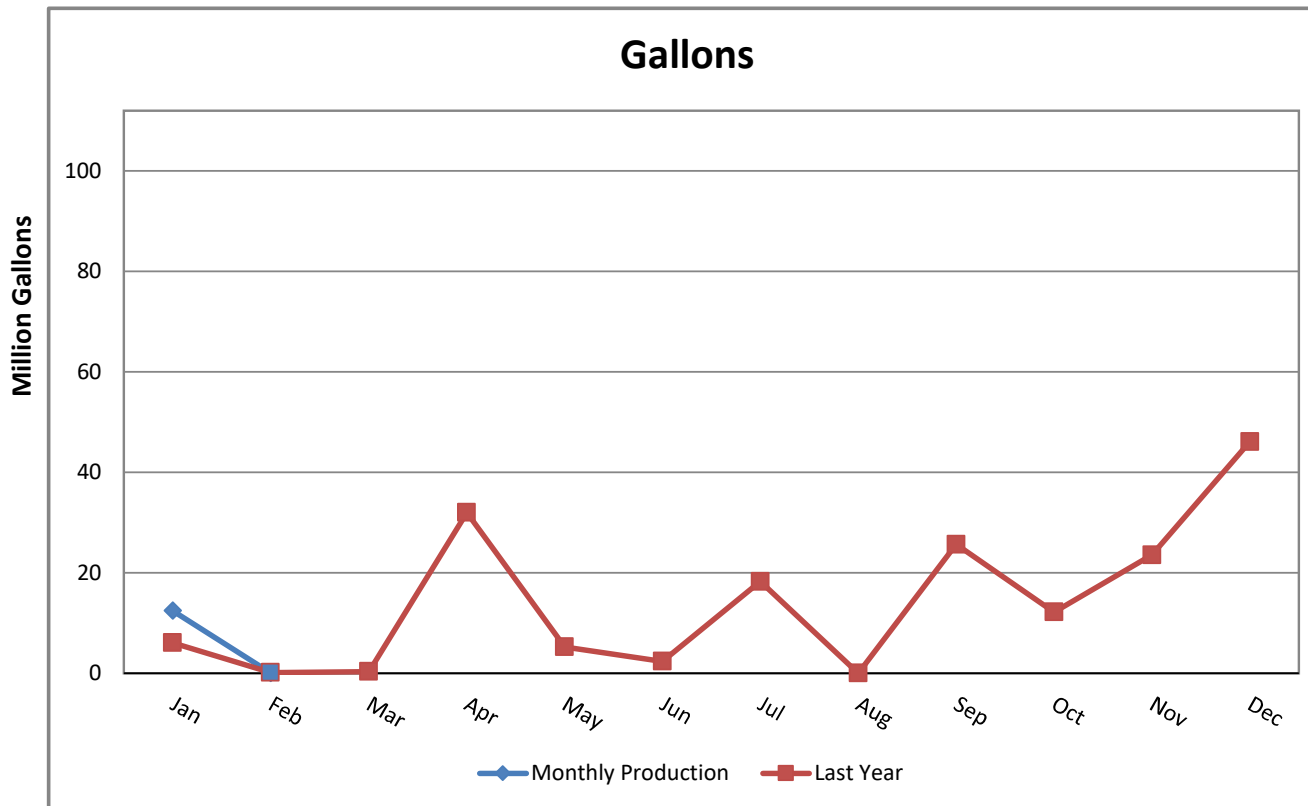
Motor Temp.: 107.7 F
 Hour Meter: 0.20

Chlorine:

Dosing: 1.81 mg/L
 Demand: 0.85 mg/L
 Residual: 0.96 mg/L

Vibration Reading:

Base Line: 0.02 in/sec
 Current: 0.04 in/sec



Million Gallons

Gallons

◆ Monthly Production ■ Last Year



Elk Grove Water District

Monthly Production

Well 8 Williamson -- February 2024
(Submersible)

Selected Month Production

426,072 Gallons

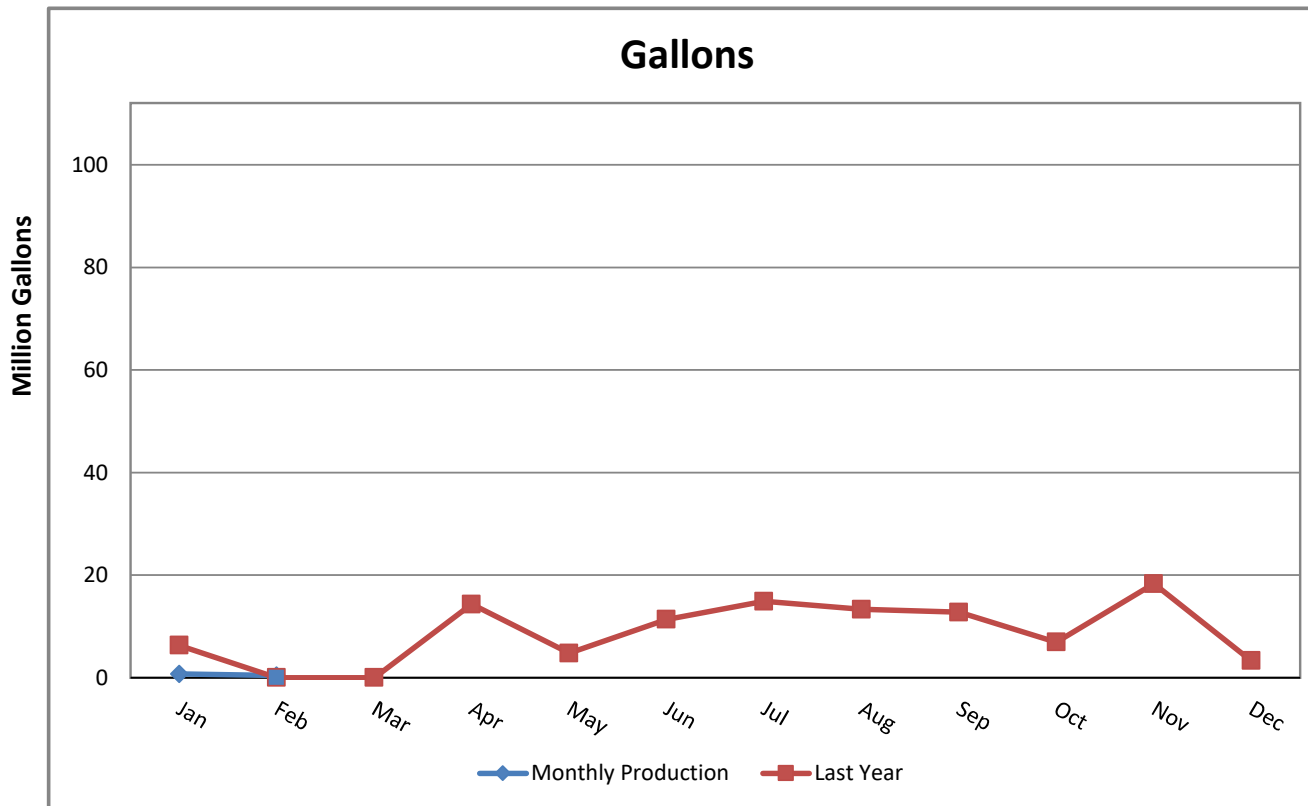
Average GPM: 550
Pump depth: 150 ft
Well depth: 564 ft

Motor:
Volts: 467
Volts (Rated): 460

Amps A: 69
Amps A (Rated): 65
Amps B: 65
Amps B (Rated): 65
Amps C: 66
Amps C (Rated): 65

Hour Meter: 12.90

Chlorine:
Dosing: 1.28 mg/L
Demand: 0.08 mg/L
Residual: 1.20 mg/L



Million Gallons

◆ Monthly Production ■ Last Year



Elk Grove Water District

Monthly Production

Well 9 Polhemus -- February 2024
(Submersible)

Selected Month Production

10,314,989 Gallons

Average GPM: 486
Pump depth: 150 ft
Well depth: 556 ft

Motor:

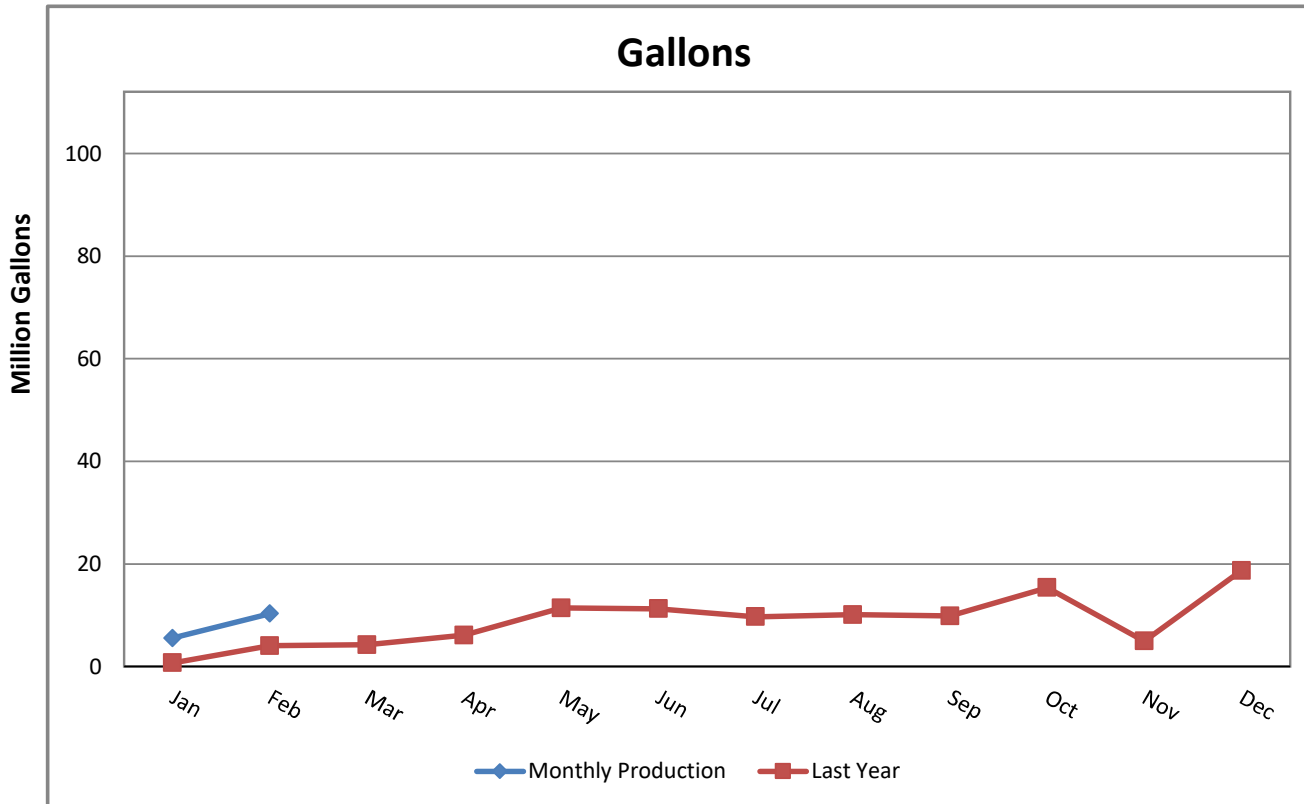
Volts: 481
Volts (Rated): 460

Amps A: 57
Amps A (Rated): 65
Amps B: 58
Amps B (Rated): 65
Amps C: 62
Amps C (Rated): 65

Hour Meter: 353.40

Chlorine:

Dosing: 1.35 mg/L
Demand: 0.19 mg/L
Residual: 1.16 mg/L





Elk Grove Water District

Monthly Production

Well 13 Hampton -- February 2024

Selected Month Production

10,758,441 Gallons

Average GPM: 942
 Pump depth: 200 ft
 Well depth: 500 ft

Motor:

Volts: 475
 Volts (Rated): 460
 RPM: 1785
 RPM (Rated): 1785
 Amps A: 103
 Amps A (Rated): 141
 Amps B: 104
 Amps B (Rated): 141
 Amps C: 106
 Amps C (Rated): 141

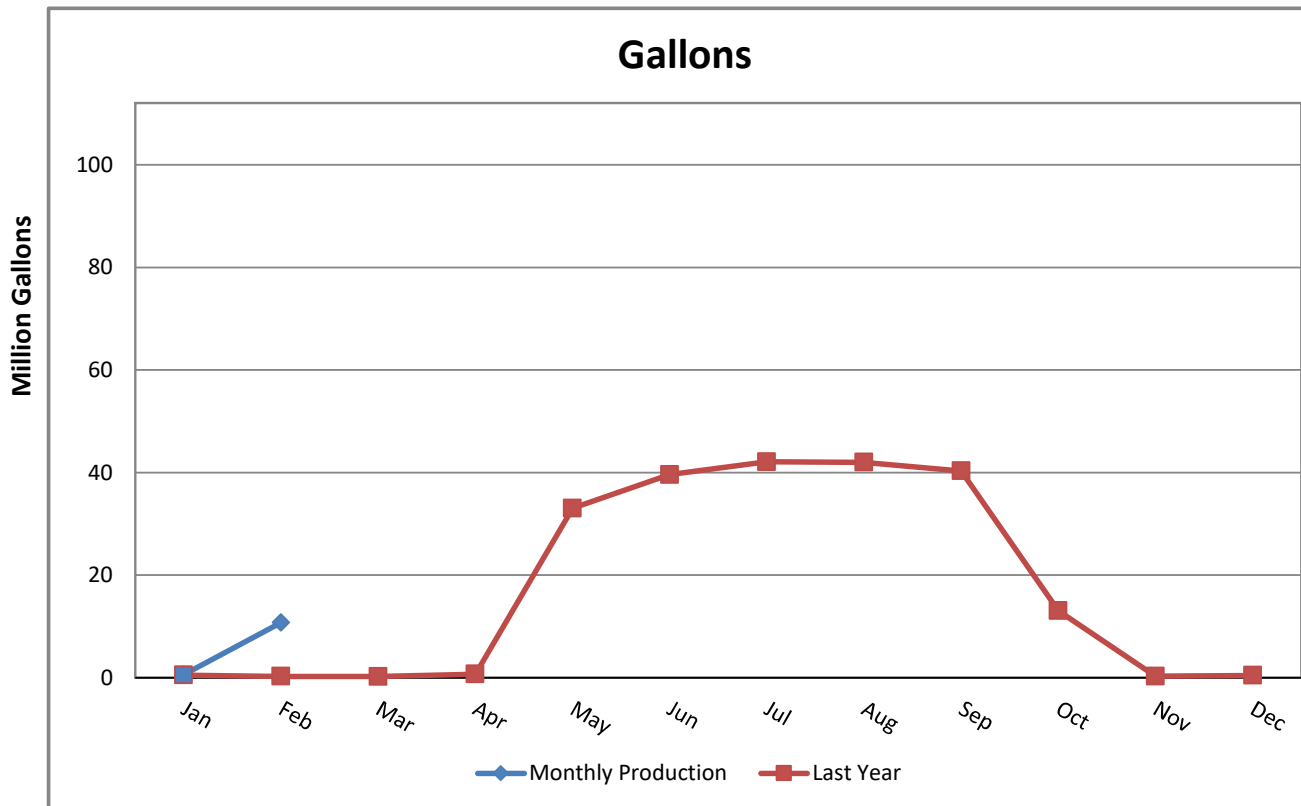
Motor Temp.: 136.5 F
 Hour Meter: 190.2

Chlorine:

Dosing: 1.53 mg/L
 Demand: 0.59 mg/L
 Residual: 0.94 mg/L

Vibration Reading:

Base Line: 0.02 in/sec
 Current: 0.03 in/sec





Elk Grove Water District

Combined Total Production

Service Area 1

Feb-2024

Current Month Production:

55,729,972 Gallons

Highest Day Demand of the Month:

2,399,589

Date of Occurrence

17-Feb-24

Highest Day Demand of the Calendar Year:

2,399,589

Date of Occurrence

17-Feb-24

"Water Year" Rainfall: (Oct-23 to Sep-24)

Current Month:

4.63 in

Year To Date:

13.09 in

"Water Year" Rainfall: (Oct-22 to Sep-23)

February 2023

2.62 in

Year To Date:

16.48 in

Entire Year Total:

22.00 in

Temperature:

This Month High

70 F

This Month Low

35 F

This Month Average

52.3 F

FEB-23 High

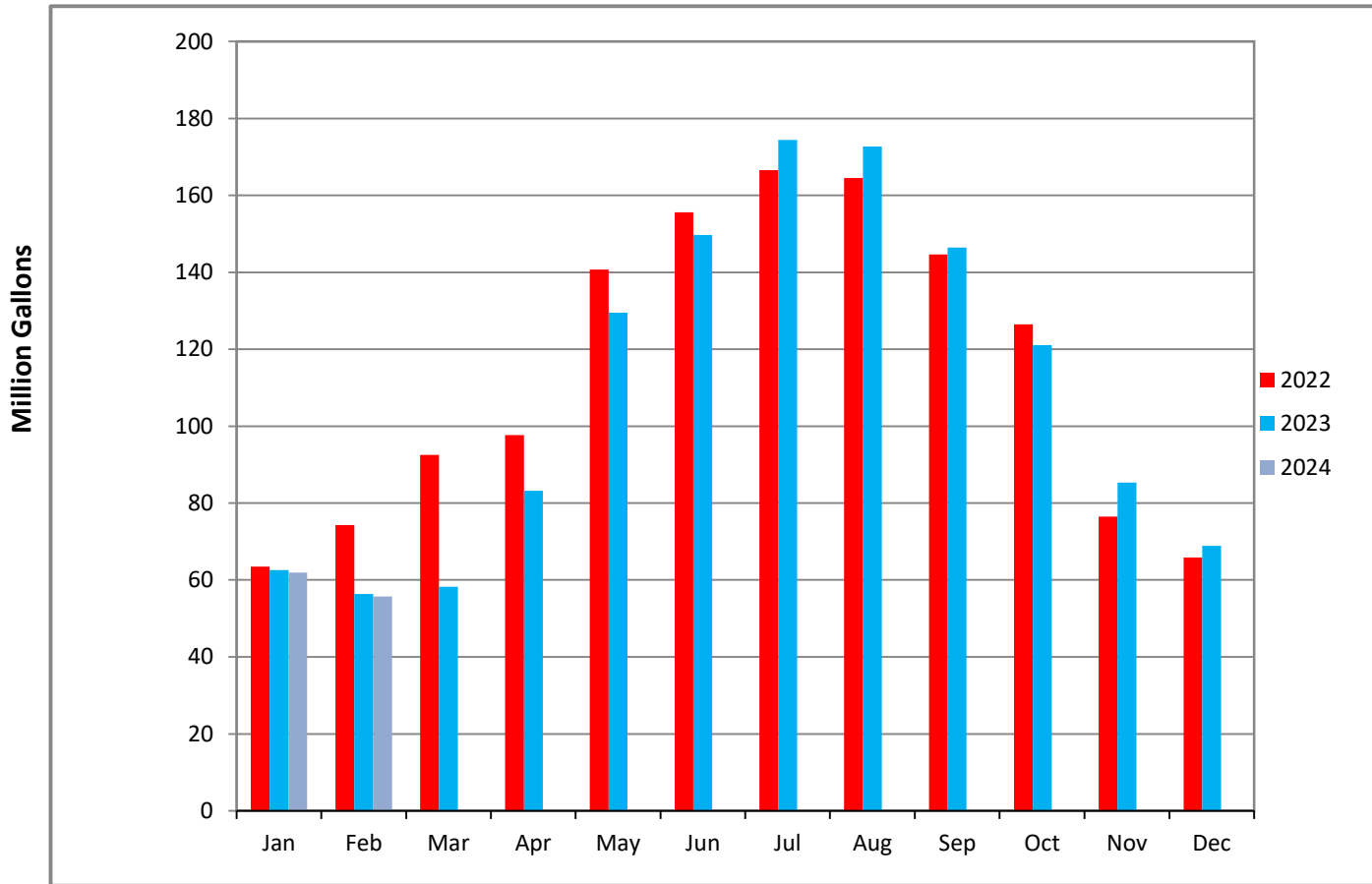
72 F

FEB-23 Low

30 F

FEB-23 Average

47.5 F

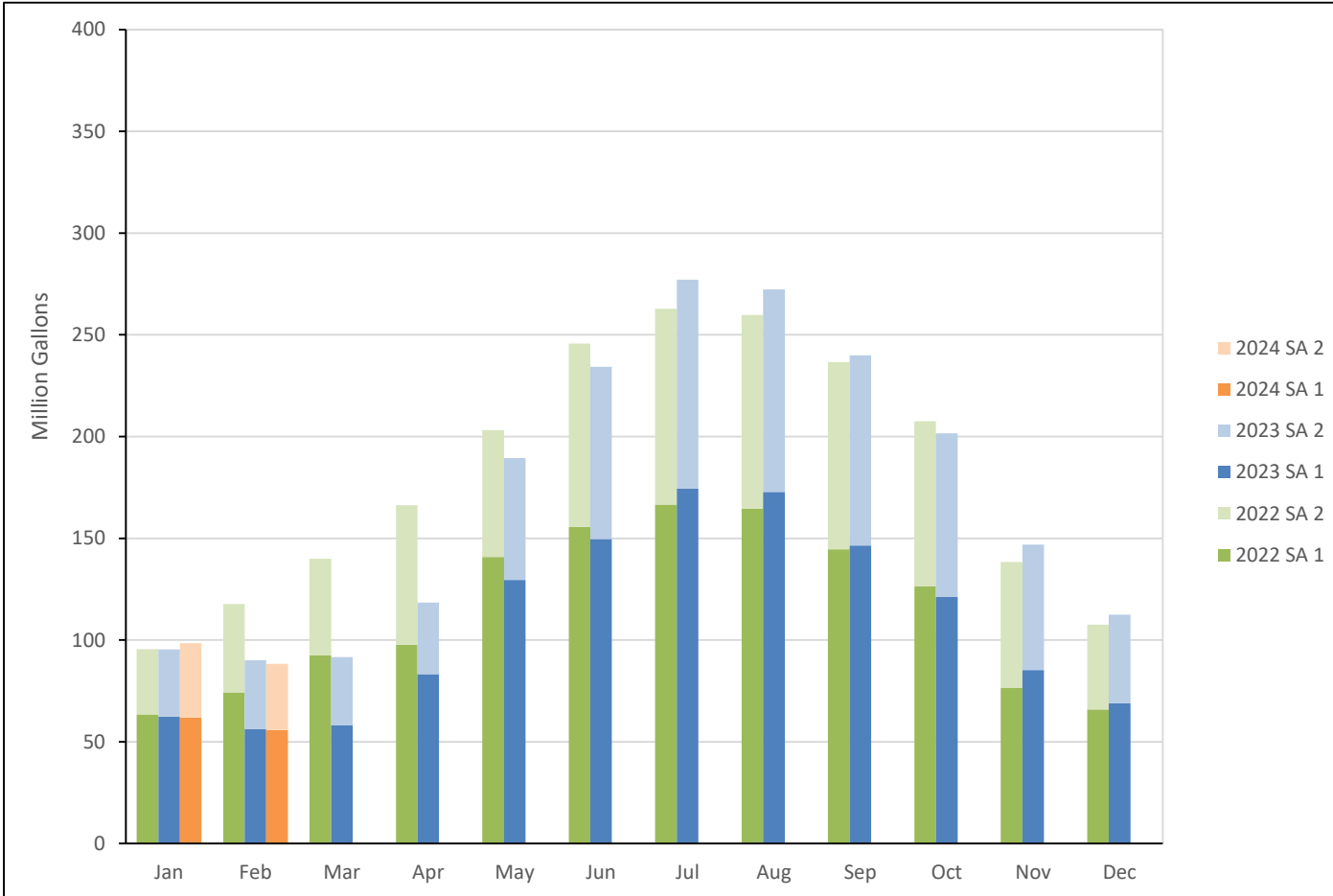




Elk Grove Water District

Total Demand/Production

Feb-2024



Current Month Demand/Production:

88,260,492 Gallons

***Change From February 2023:** -2.02%

GPCD: 69.9 Gallons per Day

R-GPCD: 57.5 Gallons per Day

Service Area 1

Active Connections: 7,939

Current Month Demand/Production:

55,729,972 Gallons

***Change From February 2023:** -1.09%

GPCD: 72.7 Gallons per Day

R-GPCD: 57.8 Gallons per Day

Service Area 2

Active Connections: 5,004

Current Month Demand/Production:

32,530,520 Gallons

***Change From February 2023:** -3.57%

GPCD: 65.5 Gallons per Day

R-GPCD: 56.9 Gallons per Day

*Percent reduction has been changed to percent change. Negative change is reduction and positive change is increase.

Elk Grove Water District Water Usage

----- Monthly Production (gallons) -----

2021	January	February	March	April	May	June	July	August	September	October	November	December	Total
GW (SA1)	64,881,378	57,088,452	78,904,998	122,759,415	161,903,489	171,428,103	180,693,083	173,985,025	153,922,309	114,717,480	65,607,814	61,008,401	1,406,899,947
Purchased (SA2)	34,553,112	34,867,272	38,268,428	53,156,620	84,725,960	96,521,920	110,862,576	113,081,144	94,977,300	84,569,628	48,501,816	34,885,972	828,971,748
Total	99,434,490	91,955,724	117,173,426	175,916,035	246,629,449	267,950,023	291,555,659	287,066,169	248,899,609	199,287,108	114,109,630	95,894,373	2,235,871,695

2022	January	February	March	April	May	June	July	August	September	October	November	December	Total
GW (SA1)	63,469,715	74,242,203	92,483,924	97,643,001	140,747,995	155,597,114	166,596,675	164,513,039	144,632,180	126,478,648	76,517,155	65,813,605	1,368,735,254
Purchased (SA2)	32,115,380	43,369,788	47,452,372	68,588,608	62,494,652	90,110,812	96,146,424	95,299,688	92,002,504	81,006,904	61,785,548	41,748,872	812,121,552
Total	95,585,095	117,611,991	139,936,296	166,231,609	203,242,647	245,707,926	262,743,099	259,812,727	236,634,684	207,485,552	138,302,703	107,562,477	2,180,856,806

2023	January	February	March	April	May	June	July	August	September	October	November	December	Total
GW (SA1)	62,562,387	56,343,279	58,232,742	83,205,416	129,475,692	149,684,059	174,452,699	172,730,059	146,408,453	121,106,581	85,315,369	68,908,092	1,308,424,828
Purchased (SA2)	32,851,412	33,735,548	33,439,340	35,189,660	59,937,240	84,604,784	102,673,472	99,610,412	93,544,132	80,540,900	61,575,360	43,502,932	761,205,192
Total	95,413,799	90,078,827	91,672,082	118,395,076	189,412,932	234,288,843	277,126,171	272,340,471	239,952,585	201,647,481	146,890,729	112,411,024	2,069,630,020

2024	January	February	March	April	May	June	July	August	September	October	November	December	Total
GW (SA1)	61,915,877	55,729,972	-	-	-	-	-	-	-	-	-	-	117,645,849
Purchased (SA2)	36,458,268	32,530,520	-	-	-	-	-	-	-	-	-	-	68,988,788
Total	98,374,145	88,260,492	0	0	0	0	0	0	0	0	0	0	186,634,637

----- Monthly Percent Change - Comparing 2023 to 2024 -----

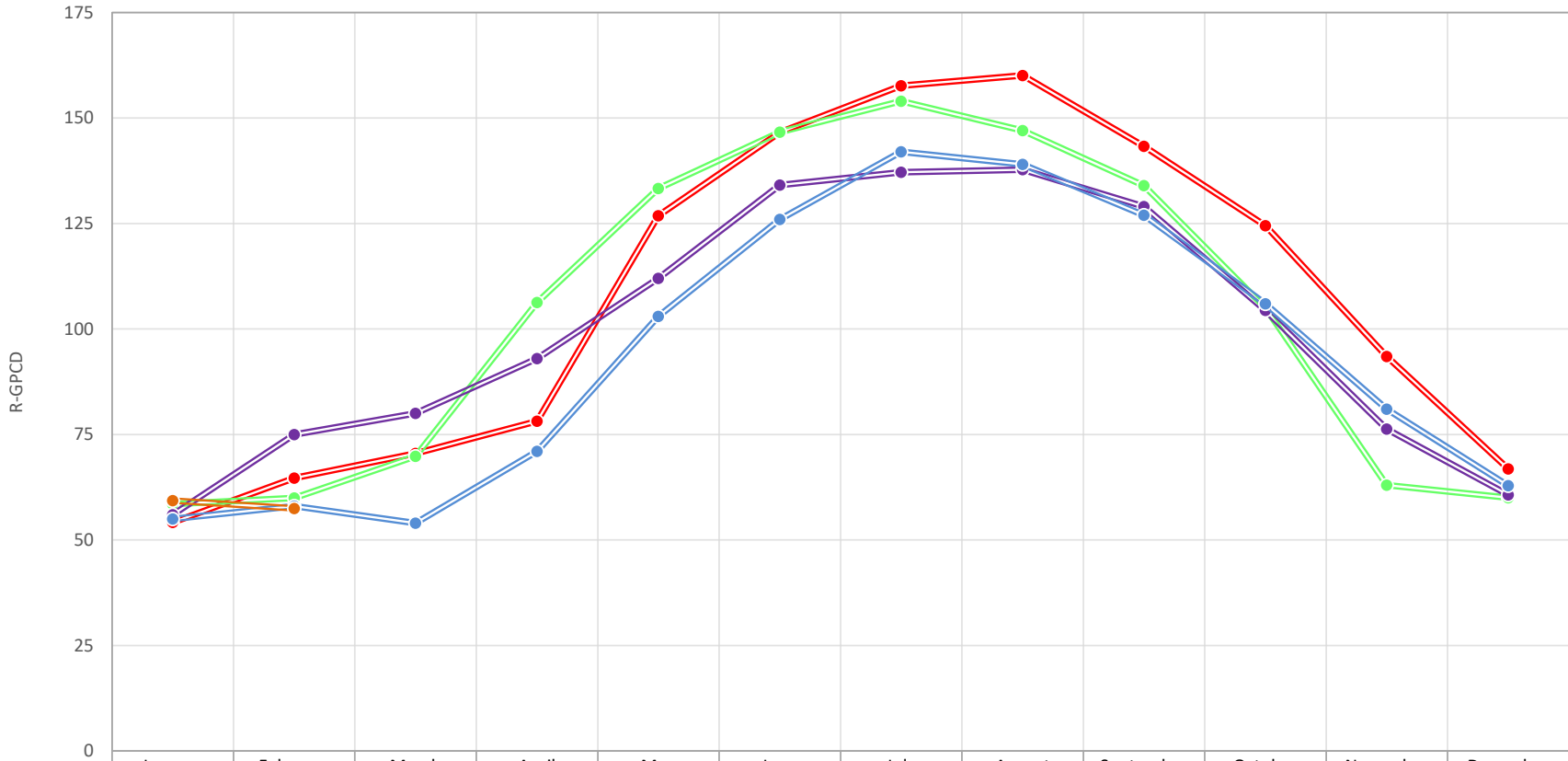
% Change	January	February	March	April	May	June	July	August	September	October	November	December	Total
GW (SA1)	-1.03%	-1.09%	-	-	-	-	-	-	-	-	-	-	-
Purchased (SA2)	10.98%	-3.57%	-	-	-	-	-	-	-	-	-	-	-
Total	3.10%	-2.02%	-	-	-	-	-	-	-	-	-	-	-
% Cumulative Change	3.10%	0.62%	-	-	-	-	-	-	-	-	-	-	-

Service Area 2		Consumption	
2024	# Accts	CCF	Gallons
Jan	5,002	48,741	36,458,268
Feb	5,004	43,490	32,530,520
Mar			0
Apr			0
May			0
Jun			0
Jul			0
Aug			0
Sep			0
Oct			0
Nov			0
Dec			0



EGWD COMBINED R-GPCD

—●— 2020 —●— 2021 —●— 2022 —●— 2023 —●— 2024



R-GPCD	January	February	March	April	May	June	July	August	September	October	November	December
2020	54	65	71	78	127	147	158	160	143	125	93	67
2021	59	60	70	106	133	147	154	147	134	105	63	60
2022	56	75	80	93	112	134	137	138	129	104	76	61
2023	55	58	54	71	103	126	142	139	127	106	81	63
2024	59	57										

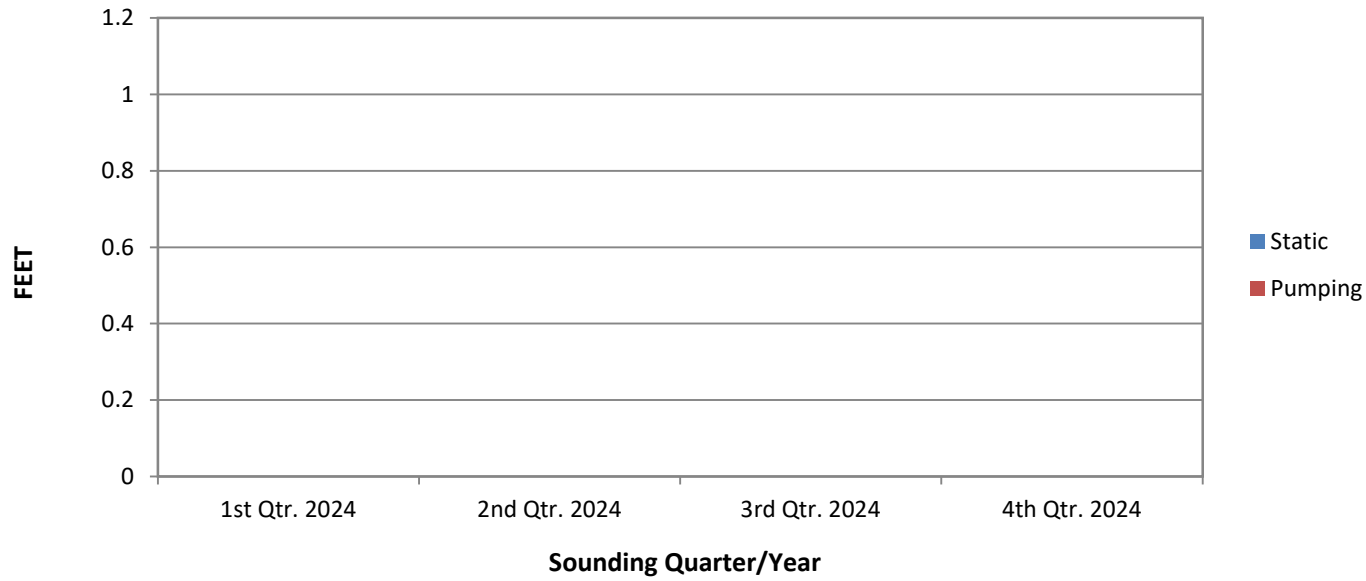
R-GPCD = Residential Gallons per Capita per Day



Elk Grove Water District

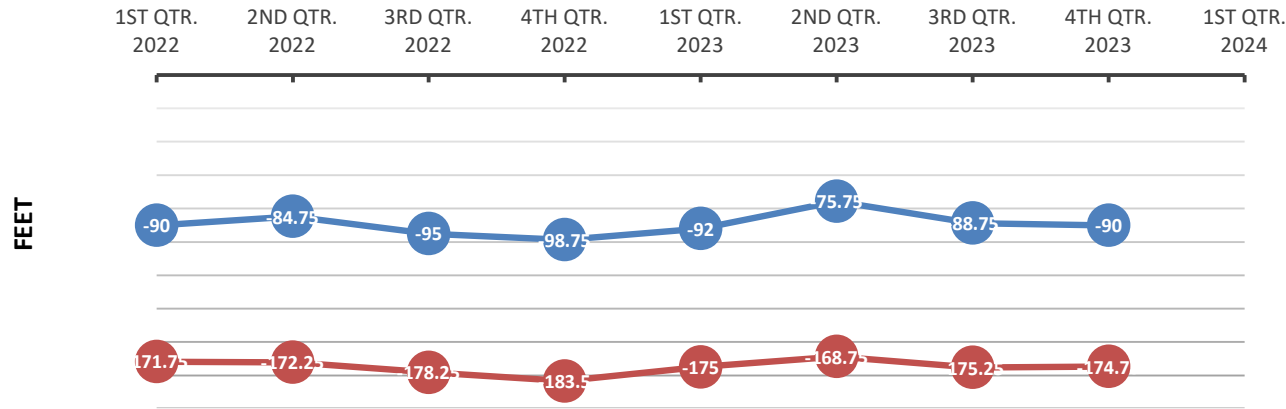
Static and Pumping Levels

Well 1D School St



Latest Well Sounding

Static:	90 Ft
Pumping:	174.75 Ft
Drawdown:	84.75 Ft
GPM:	1,734
Specific Capacity:	20.456



Latest Sand Tester Results:

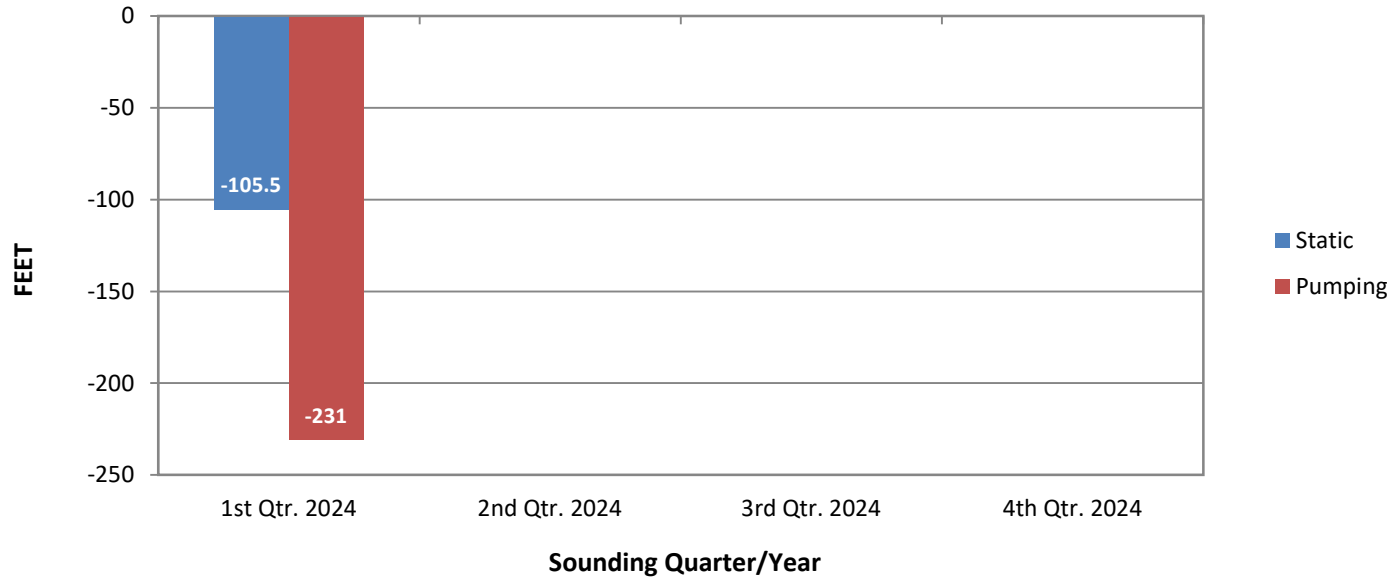
15 Min: < 5 ppm



Elk Grove Water District

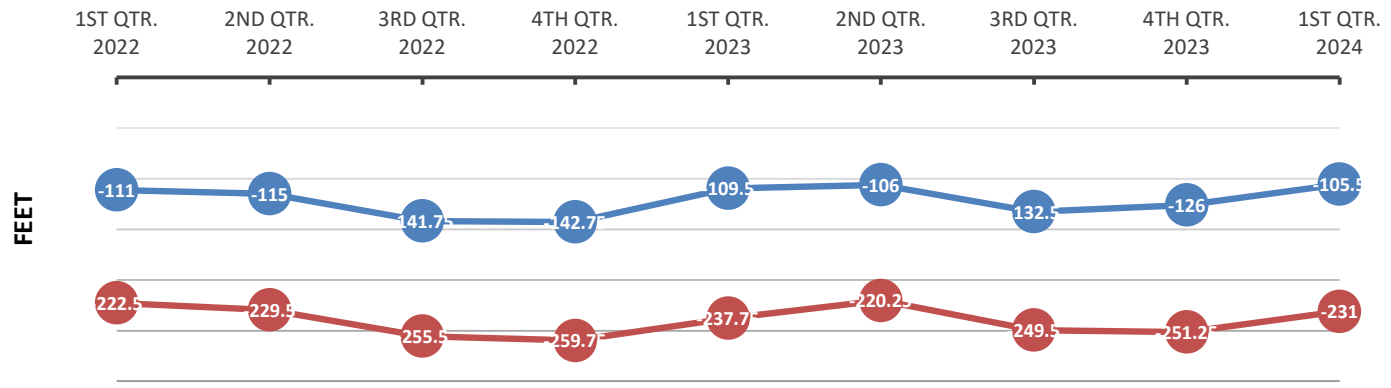
Static and Pumping Levels

Well 4D Webb St



Latest Well Sounding

Static:	105.5 Ft
Pumping:	231 Ft
Drawdown:	125.5 Ft
GPM:	1,707
Specific Capacity:	13.605



Latest Sand Tester Results:

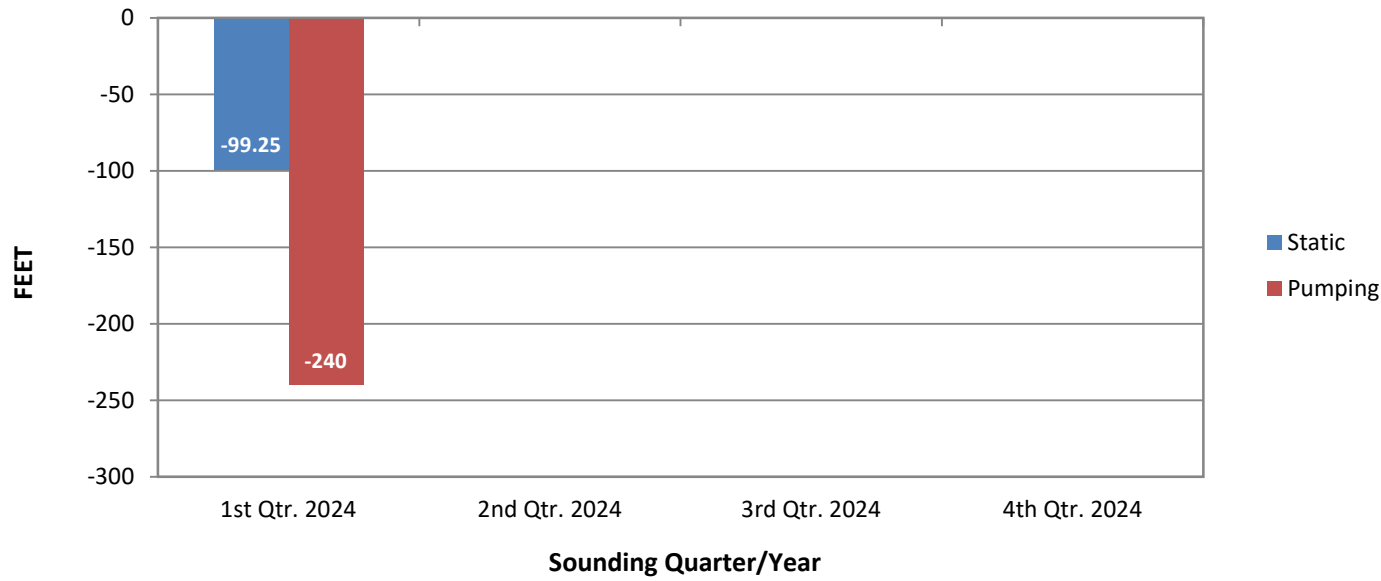
15 Min: < 5 ppm



Elk Grove Water District

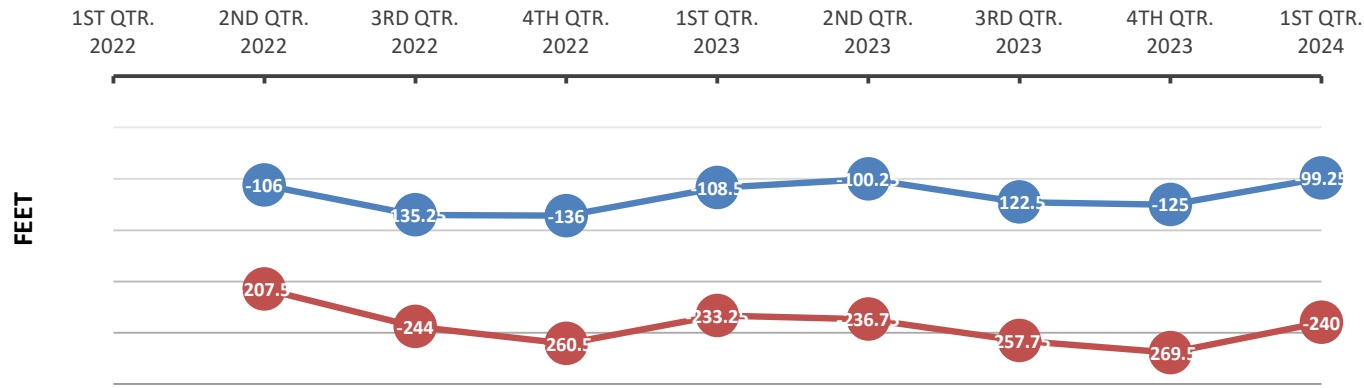
Static and Pumping Levels

Well 11D Dino



Latest Well Sounding

Static:	99.25 Ft
Pumping:	240 Ft
Drawdown:	140.75 Ft
GPM:	1,702
Specific Capacity:	12.096



Latest Sand Tester Results:

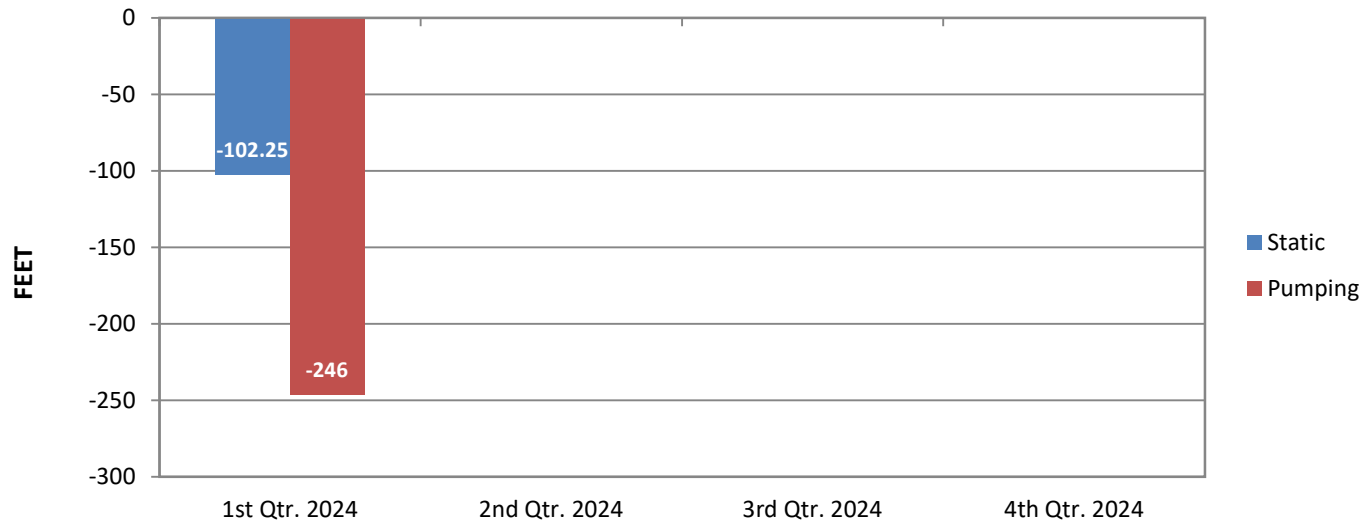
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

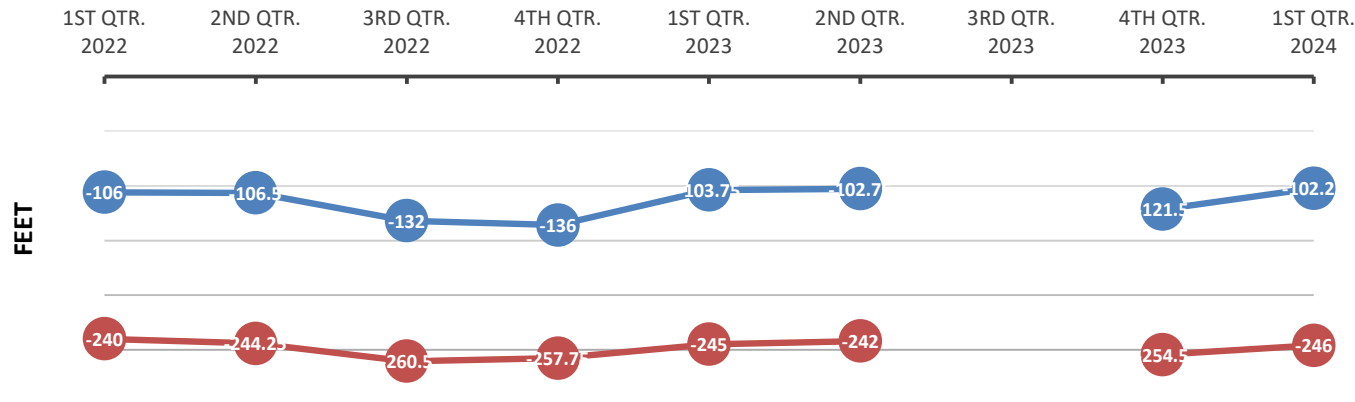
Well 14D Railroad



Latest Well Sounding

Static:	102.25 Ft
Pumping:	246 Ft
Drawdown:	143.75 Ft
GPM:	1,551
Specific Capacity:	10.787

Sounding Quarter/Year



Latest Sand Tester Results:

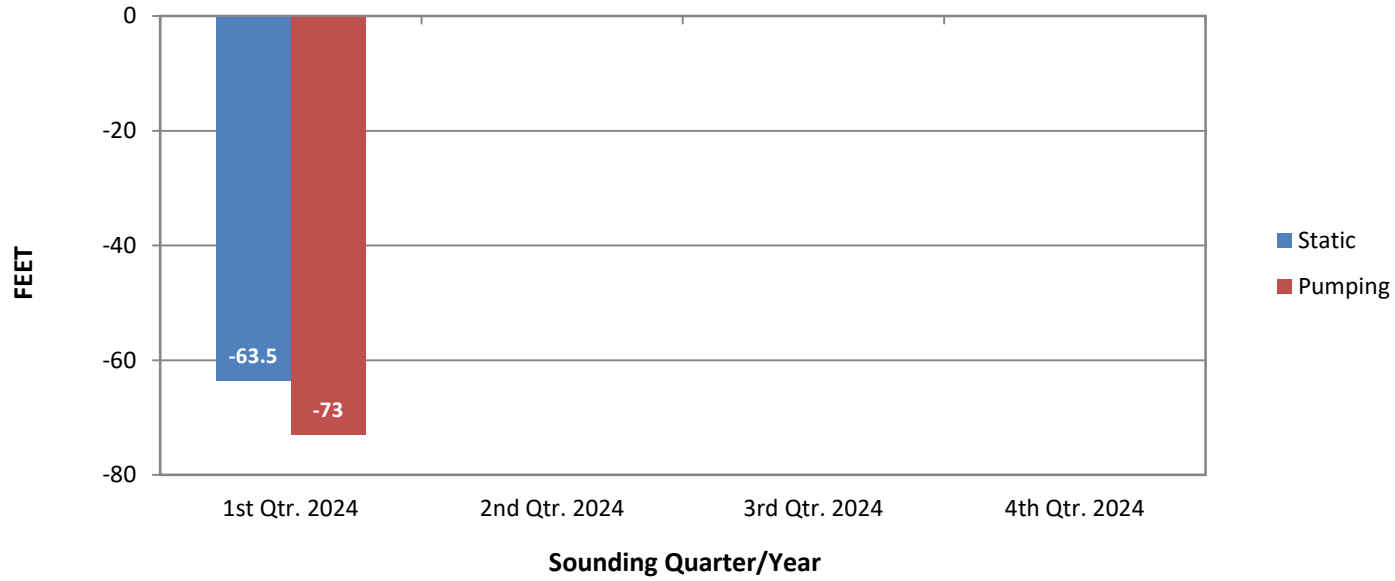
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 8 Williamson



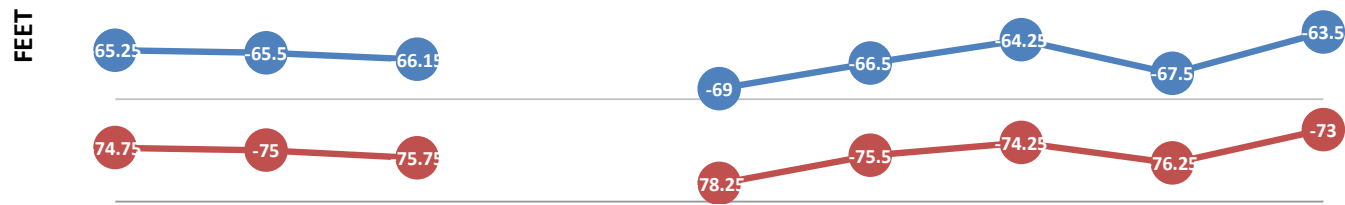
Latest Well Sounding

Static:	63.5 Ft
Pumping:	73 Ft
Drawdown:	9.5 Ft
GPM:	559
Specific Capacity:	58.862

1ST QTR. 2022 2ND QTR. 2022 3RD QTR. 2022 4TH QTR. 2022 1ST QTR. 2023 2ND QTR. 2023 3RD QTR. 2023 4TH QTR. 2023 1ST QTR. 2024

Latest Sand Tester Results:

15 Min: < 5 ppm

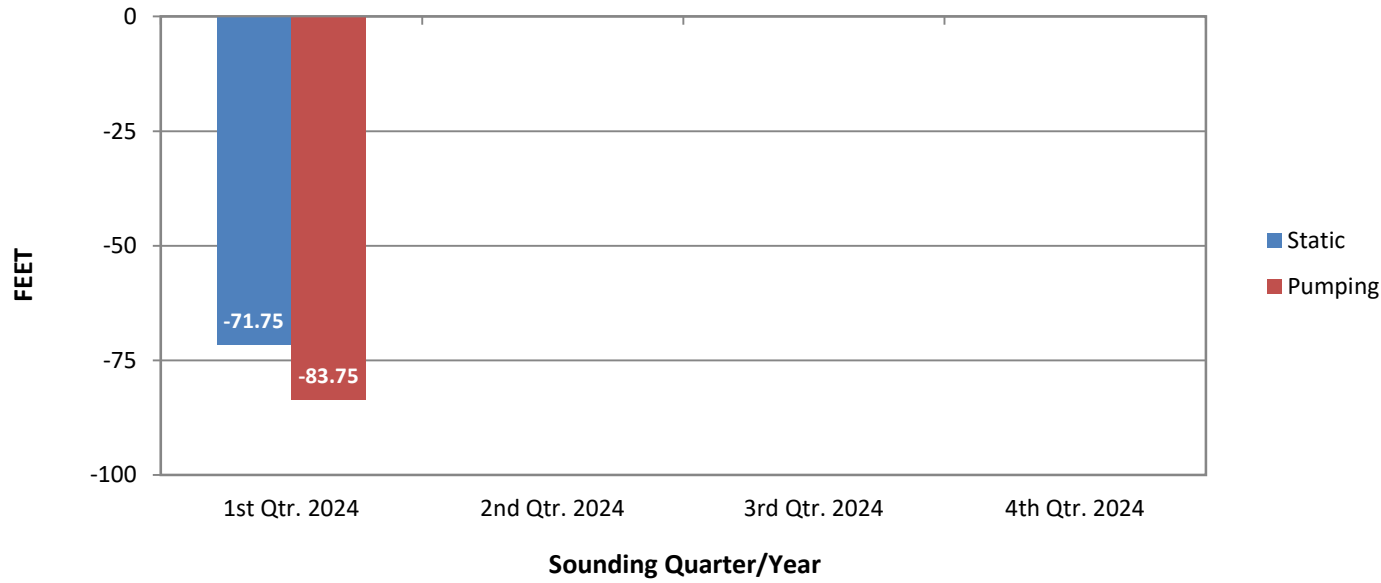




Elk Grove Water District

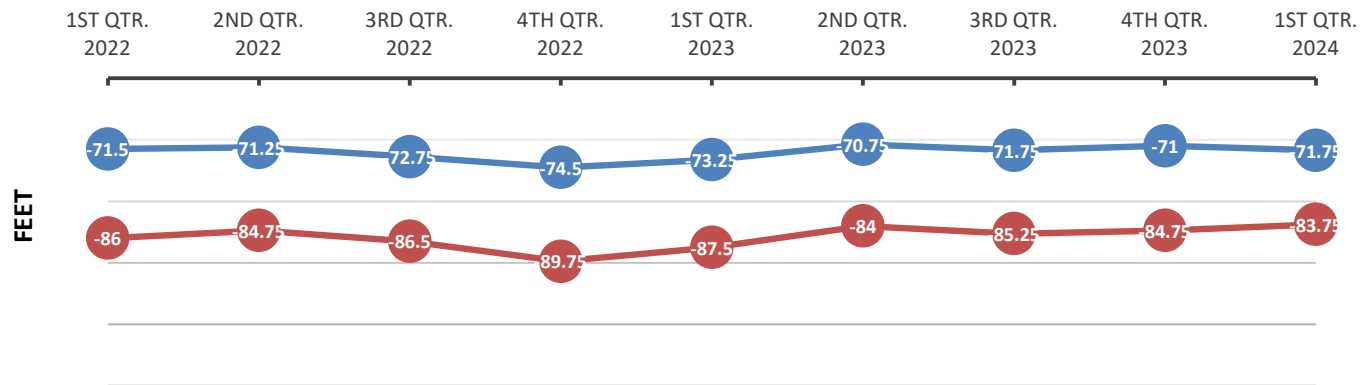
Static and Pumping Levels

Well 9 Polhemus



Latest Well Sounding

Static:	71.75 Ft
Pumping:	83.75 Ft
Drawdown:	12 Ft
GPM:	497
Specific Capacity:	41.379



Latest Sand Tester Results:

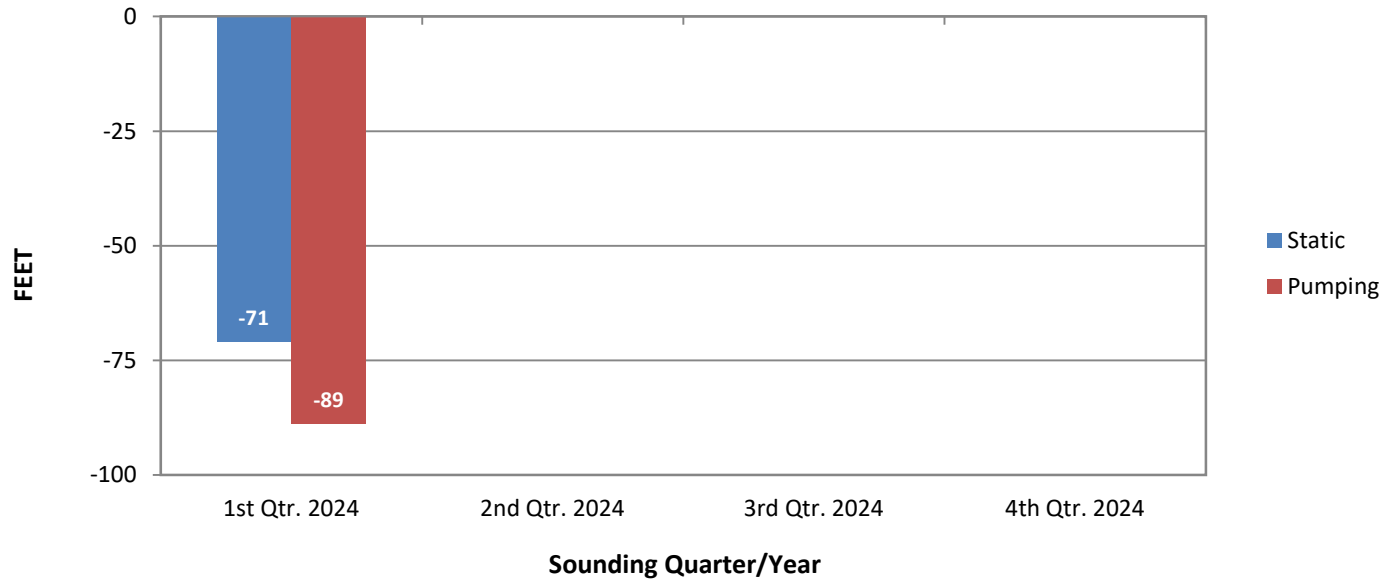
15 Min: < 5 ppm



Elk Grove Water District

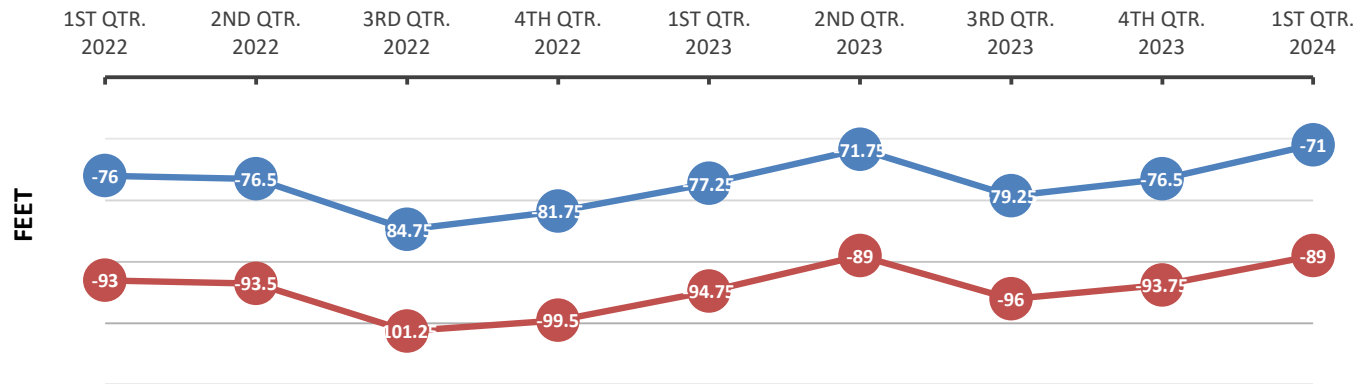
Static and Pumping Levels

Well 13 Hampton



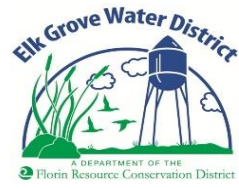
Latest Well Sounding

Static:	71 Ft
Pumping:	89 Ft
Drawdown:	18 Ft
GPM:	979
Specific Capacity:	54.388

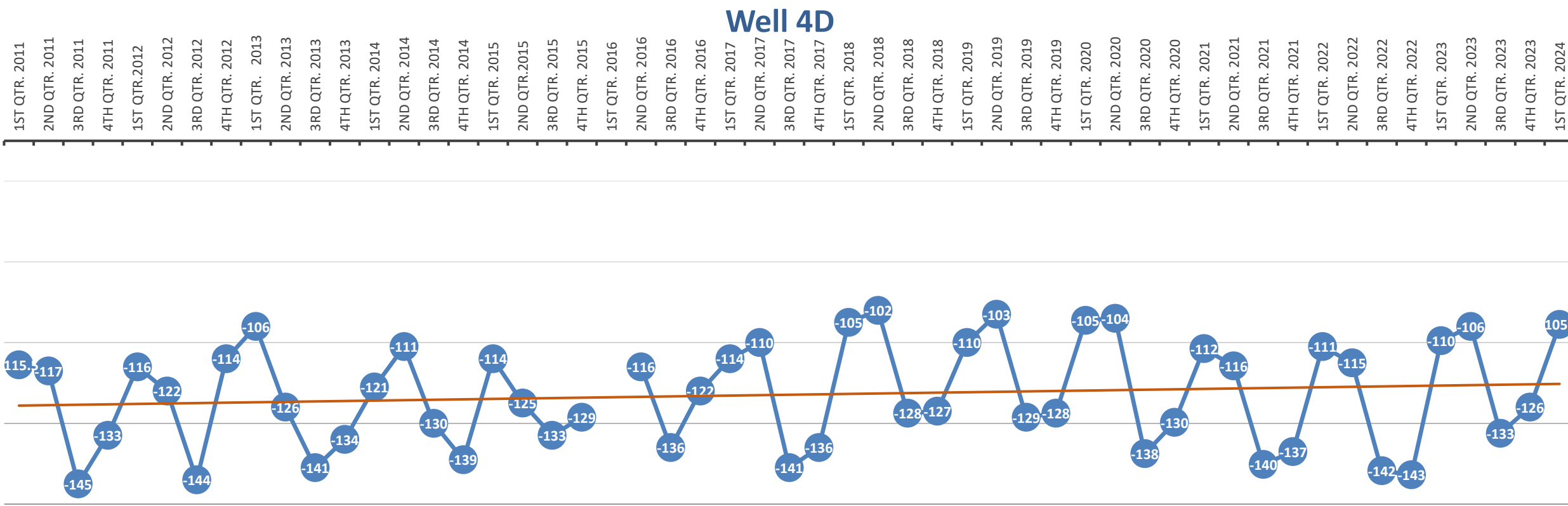
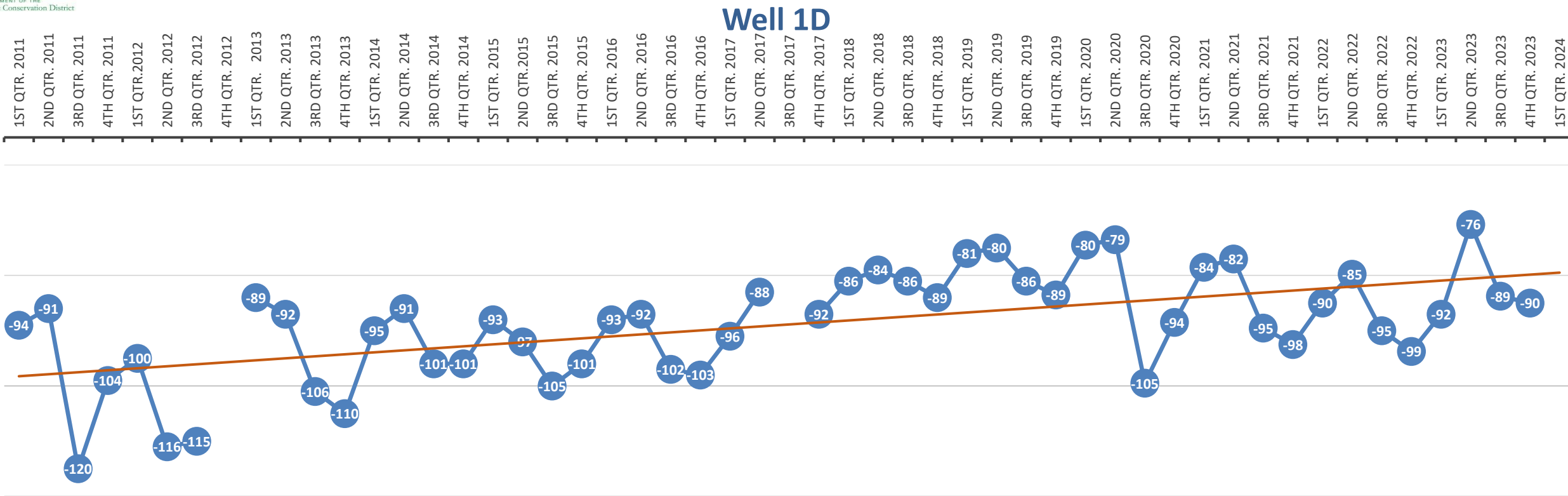


Latest Sand Tester Results:

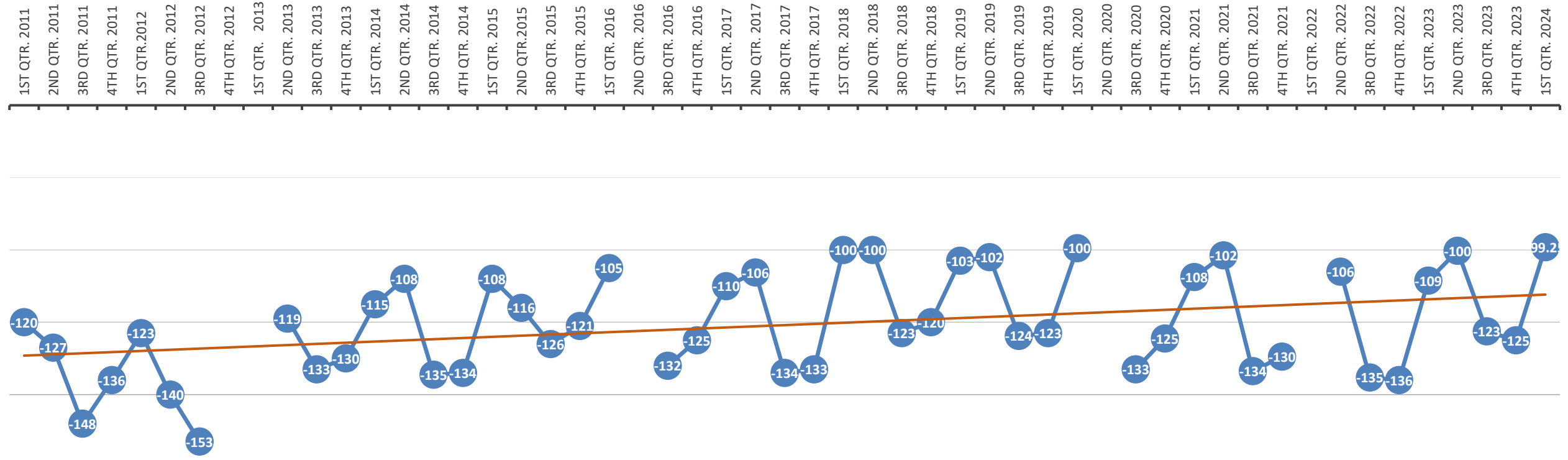
15 Min: < 5 ppm



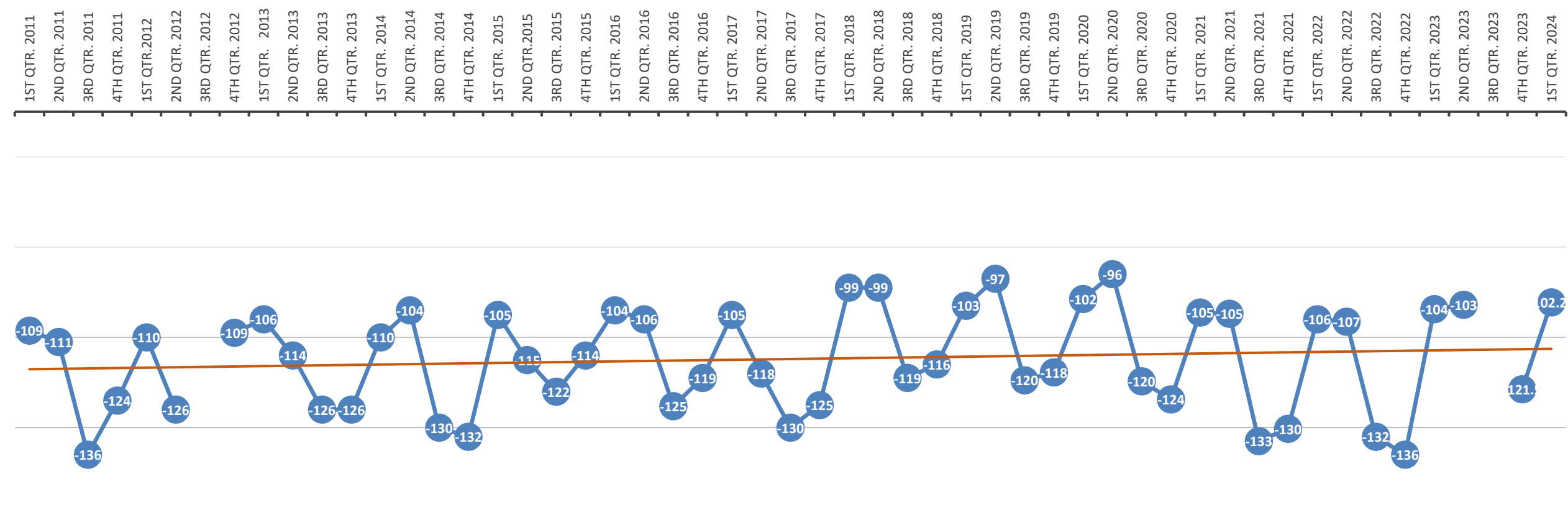
Historic Static Well Levels



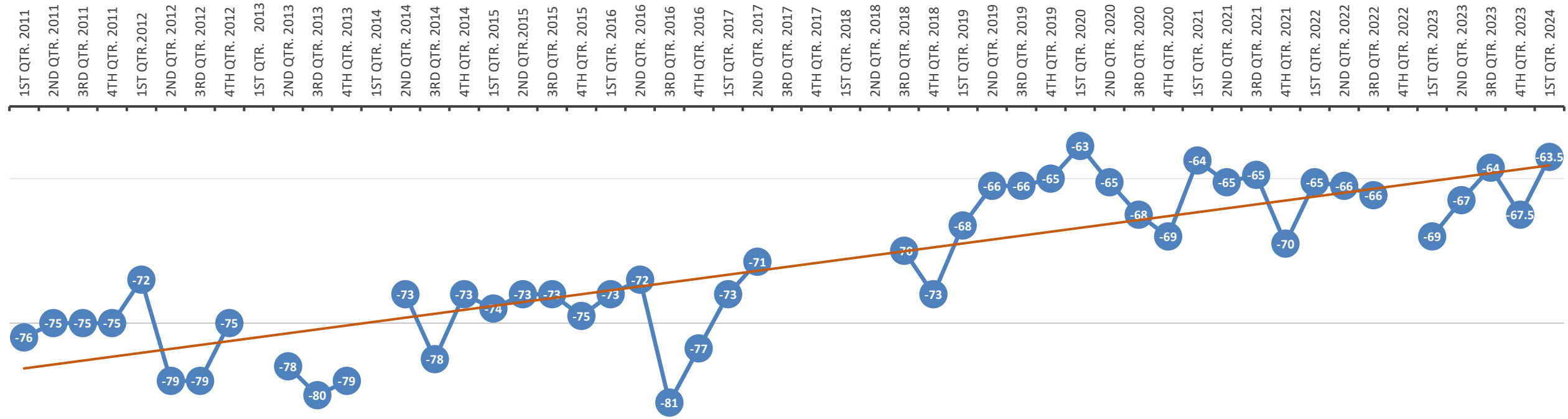
Well 11D



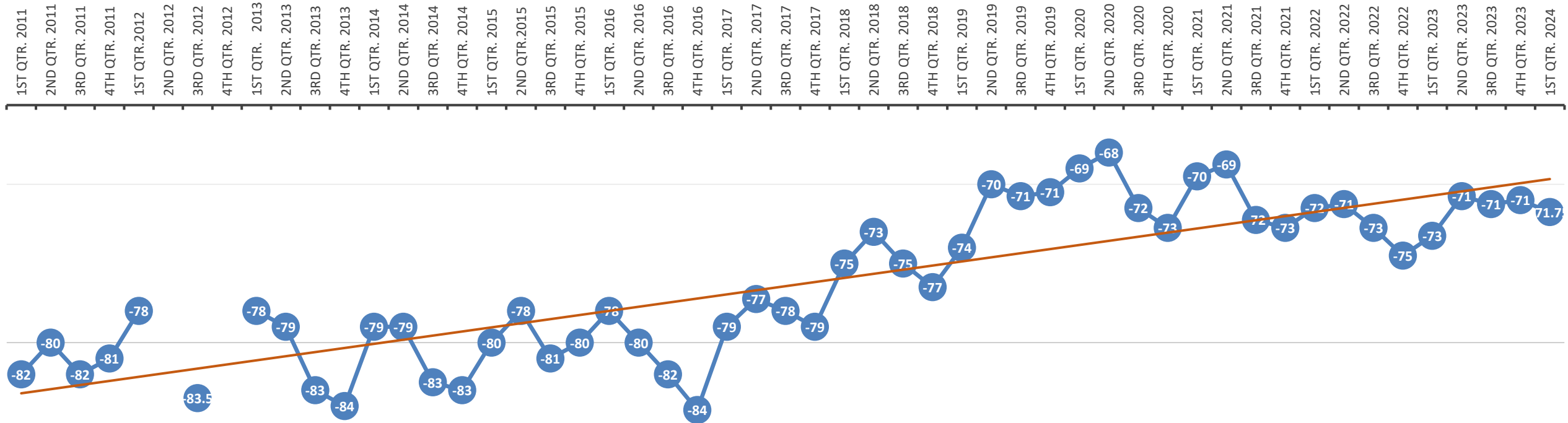
Well 14D



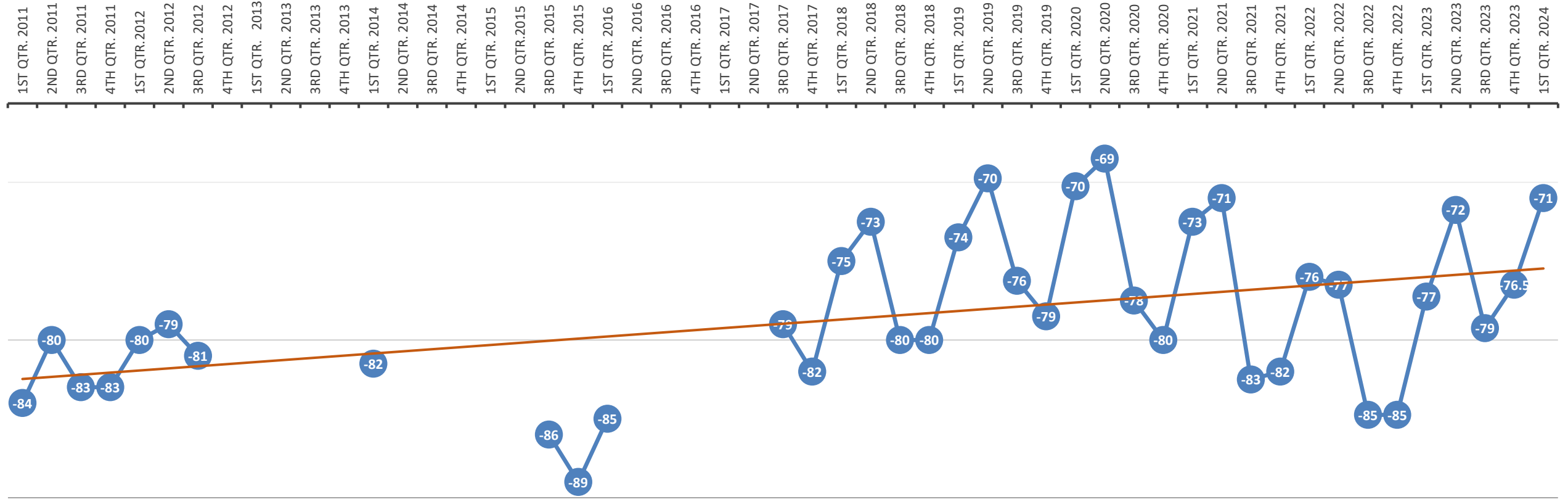
Well 8



Well 9



Well 13



Monthly Sample Report - February 2024
Water System: Elk Grove Water System

Sampling Point: 01 - 8693 W. Camden			
Sample Date	Sample Class	Sample Name	Collection Occurrence
2/6/2024	Distribution System	Bacteriological	Week
2/13/2024	Distribution System	Bacteriological	Week
2/21/2024	Distribution System	Bacteriological	Week
2/27/2024	Distribution System	Bacteriological	Week

Sampling Point: School Well 01D - Raw Water			
Sample Date	Sample Class	Sample Name	Collection Occurrence
			Quarterly

Sampling Point: 02 - 9425 Emerald Vista			
Sample Date	Sample Class	Sample Name	Collection Occurrence
2/6/2024	Distribution System	Bacteriological	Week
2/13/2024	Distribution System	Bacteriological	Week
2/21/2024	Distribution System	Bacteriological	Week
2/27/2024	Distribution System	Bacteriological	Week

Sampling Point: 03 - 8809 Valley Oak			
Sample Date	Sample Class	Sample Name	Collection Occurrence
2/6/2024	Distribution System	Bacteriological	Week
2/13/2024	Distribution System	Bacteriological	Week
2/21/2024	Distribution System	Bacteriological	Week
2/27/2024	Distribution System	Bacteriological	Week

Sampling Point: Webb Well 04D - Raw Water			
Sample Date	Sample Class	Sample Name	Collection Occurrence

Sampling Point: 04 - 10122 Glacier Point

Sample Date	Sample Class	Sample Name	Collection Occurrence
2/6/2024	Distribution System	Bacteriological	Week
2/13/2024	Distribution System	Bacteriological	Week
2/21/2024	Distribution System	Bacteriological	Week
2/27/2024	Distribution System	Bacteriological	Week

Sampling Point: 05 - 9230 Amsden Ct.

Sample Date	Sample Class	Sample Name	Collection Occurrence
2/6/2024	Distribution System	Bacteriological	Week
2/13/2024	Distribution System	Bacteriological	Week
2/21/2024	Distribution System	Bacteriological	Week
2/27/2024	Distribution System	Bacteriological	Week

Sampling Point: 06 - 9227 Rancho Dr.

Sample Date	Sample Class	Sample Name	Collection Occurrence
2/6/2024	Distribution System	Bacteriological	Week
2/13/2024	Distribution System	Bacteriological	Week
2/21/2024	Distribution System	Bacteriological	Week
2/27/2024	Distribution System	Bacteriological	Week

Sampling Point: 07 - Al Gates Park Mainline Dr.

Sample Date	Sample Class	Sample Name	Collection Occurrence
2/6/2024	Distribution System	Bacteriological	Week
2/13/2024	Distribution System	Bacteriological	Week
2/21/2024	Distribution System	Bacteriological	Week
2/27/2024	Distribution System	Bacteriological	Week
2/6/2024	Distribution System	Fluoride	Week

Sampling Point: - Williamson Well 8 Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
2/6/2024	Source Water	3 mo - Bacteriological	Quarterly
2/6/2024	Source Water	3 mo - Fe,Mn,As Total	Quarterly
2/6/2024	Source Water	UCMR 5	Once

Sampling Point: 09 - 9436 Hollow Springs Wy.

Sample Date	Sample Class	Sample Name	Collection Occurrence
2/6/2024	Distribution System	Bacteriological	Week
2/13/2024	Distribution System	Bacteriological	Week
2/21/2024	Distribution System	Bacteriological	Week
2/27/2024	Distribution System	Bacteriological	Week
2/6/2024	Distribution System	UCMR 5	Once

Sampling Point: Polhemus Well 9 Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
2/6/2024	Distribution System	UCMR 5	Once

Sampling Point: 09 - 8417 Blackman Wy.

Sample Date	Sample Class	Sample Name	Collection Occurrence
2/6/2024	Distribution System	Bacteriological	Week
2/13/2024	Distribution System	Bacteriological	Week
2/21/2024	Distribution System	Bacteriological	Week
2/27/2024	Distribution System	Bacteriological	Week

Sampling Point: 10 - 9373 Oreo Ranch Cir.

Sample Date	Sample Class	Sample Name	Collection Occurrence
2/6/2024	Distribution System	Bacteriological	Week
2/13/2024	Distribution System	Bacteriological	Week
2/21/2024	Distribution System	Bacteriological	Week
2/27/2024	Distribution System	Bacteriological	Week

Sampling Point: 11 - 9907 Kapalua Ln.

Sample Date	Sample Class	Sample Name	Collection Occurrence
2/6/2024	Distribution System	Bacteriological	Week
2/13/2024	Distribution System	Bacteriological	Week
2/21/2024	Distribution System	Bacteriological	Week
2/27/2024	Distribution System	Bacteriological	Week

Sampling Point: 12-9205 Meadow Grove Dr.

Sample Date	Sample Class	Sample Name	Collection Occurrence
2/6/2024	Distribution System	Bacteriological	Week
2/13/2024	Distribution System	Bacteriological	Week
2/21/2024	Distribution System	Bacteriological	Week
2/27/2024	Distribution System	Bacteriological	Week

Sampling Point: Dino Well 11D - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
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Sampling Point: Hampton Well 13 - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
2/6/2024	Source Water	Fe, Mn, As, Total	Weekly
2/6/2024	Source Water	Bacteriological	Quarterly
2/12/2024	Source Water	Fe, Mn, As, Total	Weekly
2/20/2024	Source Water	Fe, Mn, As, Total	Weekly
2/26/2024	Source Water	Fe, Mn, As, Total	Weekly

Sampling Point: Hampton WTP Effluent

Sample Date	Sample Class	Sample Name	Collection Occurrence
2/6/2024	Treated Effluent	Fe, Mn, As, Total	Weekly
2/12/2024	Treated Effluent	Fe, Mn, As, Total	Weekly
2/20/2024	Treated Effluent	Fe, Mn, As, Total	Weekly
2/26/2024	Treated Effluent	Fe, Mn, As, Total	Weekly
2/6/2024	Treated Effluent	UCMR 5	Once

Sampling Point: Hampton WTP Backwash Tank

Sample Date	Sample Class	Sample Name	Collection Occurrence
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Sampling Point: Railroad Well 14D - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
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Sampling Point: Railroad WTP Effluent

Sample Date	Sample Class	Sample Name	Collection Occurrence
2/6/2024	Treated Plant Effluent	WTP Eff - Fe,Mn,As,Al Total	Month
2/6/2024	Treated Effluent	UCMR 5	Once

Sampling Point: Railroad WTP Backwash Tank

Sample Date	Sample Class	Sample Name	Collection Occurrence
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Sampling Point: Special Distribution/Construction Samples

Sample Date	Sample Class	Sample Name	Collection Description
2/23/2024	Distribution System	Bacteriological	9589 School St Blow-Off CIP

<u>Colors</u>	<u>Monthly Total</u>	<u>Yearly Total</u>
Black = Scheduled	66	153
Green = Unscheduled	1	2
Red = Incomplete Sample	0	



March 5, 2024

Sacramento Regional County
Sanitation District
Environmental Specialist
10060 Goethe Rd.
Sacramento, CA. 95827

WASTEWATER DISCHARGE COMPLIANCE REPORT FORM

Enclosed is the Wastewater Discharge Compliance Report Form from Elk Grove Water District February 2024.

If you have any further questions, you may contact me at 916-585-9386

A handwritten signature in blue ink, appearing to read 'STEVE SHAW', is positioned above the printed name.

STEVE SHAW
WATER TREATMENT SUPERVISOR

SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT (REGIONAL SAN)

COMPLIANCE REPORT FORM

Attn: Alex Burkert	E-mail: burkerta@sacsewer.com	Wastewater Source Control Section
Phone: (916) 875-6454		Fax: (916) 854-9286
From: Steve Shaw		
Company: Elk Grove Water District		Permit # WTP-010

Discharge Month:	February	Year:	2024
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The following reports and information are attached (check all that apply):

<input checked="" type="checkbox"/> Water use/flow meter report (If there is no discharge during the reporting period, this must be reported)	Location	Total Gallons
	OF 1 Hampton WTP Backwash Tank	295,920
	OF 3 Railroad WTP Backwash Tank	0
	OF 5 Analyzer Water	33,408
	OF 6 Tank Sludge (preapproval req)	
	OF 7 Misc. (preapproval req)	

Monitoring results/analytical report(s)

pH (if measured); Grab Monitoring Data Review

Location	Date and Time	pH
OF1		
OF3		
OF6		
OF7		

pH compliance statement – CHECK ONE BELOW

Based on a review of this facility’s pH data, pH has exceeded the discharge limits.

I certify that this facility has reviewed pH data and is in compliance.

Discharge Rate - CHECK ONE BELOW

or Based on a review of this facility’s flow data, the discharge rate limit was exceeded.

I certify that this facility is in compliance with the discharge rate limit.

Attached is a description of anticipated changes that may significantly alter the nature, quality, or volume of the wastewater discharged.

Flow monitoring equipment certification

Other (explain):

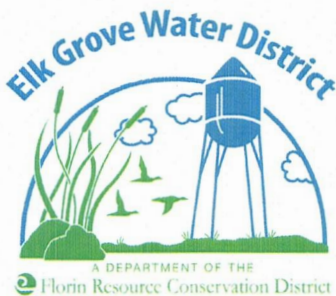
MONTHLY SUMMARY OF REVISED TOTAL COLIFORM RULE DISTRIBUTION SYSTEM MONITORING (including triggered source monitoring for systems subject to the Groundwater Rule)

System Name <p style="text-align: center; font-size: 1.2em;">Elk Grove Water District</p>	System Number <p style="text-align: center; font-size: 1.2em;">3410008</p>
Sampling Period <p style="text-align: center; font-size: 1.2em; color: blue;">February</p>	Year <p style="text-align: center; font-size: 1.2em;">2024</p>

	Number Required	Number Collected	Number Total Coliform Positives	Number E.coli Positives
1. Routine Samples (see note 1)	48	48	0	0
2. Repeat Samples following samples that are Total Coliform Positive and <i>E.coli</i> Negative (see notes 10 and 11)		0	0	0
3. Repeat Samples following Routine Samples that are Total Coliform Positive and <i>E. coli</i> Positive (see notes 10 and 11)		0	0	0
4. Treatment Technique (TT)/MCL Violation Computation for Total Coliform/ <i>E. coli</i> Positive Samples				
a. Totals (sum of columns)	48	48	0	0
b. If 40 or more samples collected in month, determine percent of samples that are total coliform positive [(total number positive/total number collected) x 100] =	0	%		
c. Did the system trigger... a Level 2 Assessment TT? (see notes 2, 3, 4, 5 and 6 for trigger info)			<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<i>If a Level 2 Assessment is triggered, see note 8 below.</i>				
a Level 1 Assessment TT? (see note 7 for trigger info)			<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<i>If a Level 1 Assessment is triggered, see note 9 below.</i>				
5. Triggered Source Samples per Groundwater Rule (see notes 12 and 13)		0	0	0
6. Invalidated Samples (Note what samples, if any, were invalidated; who authorized the invalidation; and when replacement samples were collected. Attach additional sheets, if necessary.)				
7. Summary Completed By: Steve Shaw				
Signature 	Title <p style="text-align: center; font-weight: bold;">Water Treatment Supervisor</p>	Date <p style="text-align: right; font-weight: bold;">3.5.2024</p>		

NOTES AND INSTRUCTIONS:

1. Routine samples include:
 - a. Samples required pursuant to 22 CCR Section 64423 and any additional samples required by an approved routine sample siting plan established pursuant to 22 CCR Section 64422.
 - b. Extra samples are required for systems collecting less than five routine samples per month that had one or more total coliform positives in previous month;
 - c. Extra samples for systems with high source water turbidities that are using surface water or groundwater under direct influence of surface water and do not practice filtration in compliance with regulations;
2. Note: For a repeat sample following a total coliform positive sample, any *E.coli* positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Division** (22, CCR, Section 64426.1).
3. Note: For repeat sample following a *E.coli* positive sample, any total coliform positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Division** (22, CCR, Section 64426.1).
4. Note: Failure to take all required repeat samples following an *E. coli* positive routine sample (22, CCR, Section 64426.1) **constitutes an MCL violation and requires immediate notification to the Division** (22, CCR, Section 64426.1).
5. Note: Failure to test for *E. coli* when any repeat sample tests positive for total coliform (22, CCR, Section 64426.1) **constitutes an MCL violation and requires immediate notification to the Division** (22, CCR, Section 64426.1).
6. Note: Second Level 1 treatment technique trigger in a rolling 12-month period.
7. Total coliform Treatment Technique (TT) Violation (**Notify Department within 24 hours of TT violation**):
 - a. For systems collecting less than 40 samples, if two or more samples are total coliform positive, then the TT is violated and a Level 1 Assessment is required.
 - b. For systems collecting 40 or more samples, if more than 5.0 percent of samples collected are total coliform positive, then the TT is violated and a Level 1 Assessment is required.
8. Contact the Division as soon as practical to arrange for the division to conduct a Level 2 Assessment of the water system. The water system shall complete a Level 2 Assessment and submit it to the Division within 30 days of learning of the trigger exceedance.
9. Conduct a Level 1 Assessment in accordance with as soon as practical that covers the minimum elements (22, CCR, Section 64426.8 (a), (2)). Submit the report to the Division within 30 days of learning of the trigger exceedance.
10. Positive results and their associated repeat samples are to be tracked on the Coliform Monitoring Worksheet.
11. Repeat samples must be collected within 24 hours of being notified of the positive results. For systems collecting more than one routine sample per month, three repeat samples must be collected for each total coliform positive sample. For systems collecting one or fewer routine samples per month, four repeat samples must be collected for each total coliform positive sample. At least three samples shall be taken the month following a total coliform positive.
12. For systems subject to the Groundwater Rule: Positive results and the associated triggered source samples are to be tracked on the Coliform Monitoring Worksheet.
13. For triggered sample(s) required as a result of a total coliform routine positive sample, an *E.coli*-positive triggered sample (boxed entry) **requires immediate notification to the Division, Tier 1 public notification, and corrective action.**



March 5, 2024

State Water Resources Control Board
Division of Drinking Water
1001 I Street
13th Floor
Sacramento, CA. 95814

MONTHLY SUMMARY OF THE HAMPTON GROUNDWATER TREATMENT PLANT

Enclosed is the Monthly Summary of the Hampton GWTP report from Elk Grove Water District for February 2024.

If you have any further questions, you may contact me at 916-585-9386.

STEVE SHAW
WATER TREATMENT SUPERVISOR

Elk Grove Water District

Hampton GWTP Monthly Report

PWS Number 3410008-013
 GWTP Name Hampton Water Treatment Plant

Month: February

Date	Hour Meter	Run Hours	Production Meter	Well Production	Backwash Meter	Backwash Waste	Weekly In-House Monitoring (mg/L) R (Raw) T (Treated)As (ug/L)							Weekly Average			
							Date	Fe, R	Fe, T	Mn, R	Mn, T	As, R	As, T	Inf. pH	Eff. pH		
last day	28378.7		655494277		35759356	43543325											
1	28378.7	0	655494277	0	35759356	43543325	2/6/2024	0.03	0.187	0.003	0	2	<2	Week 1: 6.9 to 7.9			
2	28378.7	0	655494277	0	35759356	43543325	2/12/2024	0.006	0.128	0.006	0	2	<2	Cl2		0.71	
3	28378.7	0	655494277	0	35759356	43543325	2/20/2024	0.002	0.018	0.002	0	4	<2	Week 2: 7.0 to 7.8			
4	28378.7	0	655494277	0	35759356	43543325	2/26/2024	0.01	0.035	0.01	0	5	<2	Cl2		0.76	
5	28378.7	0	655494277	0	35759356	43543325								Week 3: 7.1 to 7.9			
6	28378.7	0	655494277	0	35759356	43543325								Cl2		0.86	
7	28379.6	0.9	655544304	50027	35759356	43543611	Total Gallons Sodium Hypochlorite:		137.4 Gal								
8	28379.6	0	655544304	0	35759356	43543611	Pounds per day		5.54 Lbs/Day		Week 4: 7.1 to 7.9						
9	28379.6	0	655544304	0	35759356	43543611	Dosage (Milligrams Per Liter @ 12.5% Cl)		1.8 mg/L		Cl2						
10	28379.6	0	655544304	0	35759356	43543611					Week 5: to						
11	28379.6	0	655544304	0	35759356	43543611	Total Gallons Ferric Chloride:		87.8 Gal		Cl2						
12	28379.6	0	655544304	0	35759356	43543611	Dosage (Milligrams Per Liter @ 38% FeCl)		.65mg/L								
13	28393.6	14	656342999	798695	35777777	43560981											
14	28405.8	12.2	657033642	690643	35792459	43582124	Total Gallons Sodium Hydroxide:		96.9 Gal								
15	28418.7	12.9	657760847	727205	35814557	43602392	Dosage (Gallons Per Hour @ 30% NaOH)		0.48 Gal/Hr								
16	28431.6	12.9	658524530	763683	35825563	43620675											
17	28444.6	13	659235684	711154	35847674	43646407	Total Gallons Sulfuric Acid :		91.5 Gal								
18	28457.7	13.1	659982315	746631	35862391	43660531	Dose (Gallons Per Hour @ 93% H2SO4)		0.33 Gal/Hr								
19	28472.8	15.1	660846939	864624	35880763	43685008											
20	28473.1	0.3	660862022	15083	35880763	43685008	Total Backwashed		253,560 Gal		Total Run Hours		190.2Hours				
21	28496.5	23.4	662163998	1301976	35913762	43723506											
22	28516.2	19.7	663258838	1094840	35943184	43757819	Total Water Pumped		10,758,441 Gal		Total Backwash Waste		295,920 Gal				
23	28523.8	7.6	663681275	422437	35954204	43770695											
24	28531.6	7.8	664124793	443518	35961556	43779392	Reporting Limits/Units				Maximum Contaminant Levels (MCLs)						
25	28543.3	11.7	664797056	672263	35979879	43800747	Iron = 0.100 mg/L				Iron (Fe) = 0.300 mg/L (Secondary)						
26	28557.4	14.1	665598942	801886	36001854	43821183	Manganese = 0.010 mg/L				Manganese (Mn) = 0.050 mg/L (Secondary)						
27	28568.9	11.5	666252718	653776	36012916	43839245	Arsenic = 1.0 ug/L				Arsenic (As) = 10 ug/L (Primary)						
28																	
29																	
30																	
31																	
Total		190.2		10,758,441	253,560	295,920											

Prepared By: Steve Shaw

Date: 3.5.2024



March 5, 2024

State Water Resources Control Board
Division of Drinking Water
1001 I Street
13th Floor
Sacramento, Ca. 95814

MONTHLY FLUORIDATION MONITORING REPORT

Enclosed is the Monthly Summary of the Fluoridation Monitoring from Elk Grove Water District for February 2024.

If you have any further questions, you may contact me at 916-585-9386.

A handwritten signature in blue ink, appearing to read "Steve Shaw".

STEVE SHAW
WATER TREATMENT SUPERVISOR

ELK GROVE WATER DISTRICT AREA 2

DISTRIBUTION SYSTEM

MONTHLY FLUORIDATION MONITORING REPORT

February-24

Week	Location of Sample	Monitoring Results (mg/L)		
		Date	Time	Results
1	Hollow Springs	2.6.2024	8:54 AM	0.52
1	Kapalua	2.6.2024	9:20 AM	0.4
1	Al Gates Park	2.6.2024	9:48 AM	0.63
1	Oreo Ranch	2.6.2024	10:20 AM	0.56
1	Blackman	2.6.2024	11:51 AM	0.75
2	Hollow Springs	2.13.2024	10:01 AM	0.6
2	Kapalua	2.13.2024	11:07 AM	0.59
2	Al Gates Park	2.13.2024	11:36 AM	0.67
2	Oreo Ranch	2.13.2024	11:50 AM	0.70
2	Blackman	2.13.2024	1:04 PM	0.67
3	Hollow Springs	2.20.2024	10:38 AM	0.44
3	Kapalua	2.20.2024	11:06 AM	0.69
3	Al Gates Park	2.20.2024	11:35 AM	0.71
3	Oreo Ranch	2.20.2024	12:00 PM	0.64
3	Blackman	2.20.2024	1:26 PM	0.65
4	Hollow Springs	2.27.2024	9:25 AM	0.55
4	Kapalua	2.27.2024	9:58 AM	0.76
4	Al Gates Park	2.27.2024	10:36 AM	0.81
4	Oreo Ranch	2.27.2024	11:05 AM	0.67
4	Blackman	2.27.2024	12:42 PM	0.84
5	Hollow Springs			
5	Kapalua			
5	Al Gates Park			
5	Oreo Ranch			
5	Blackman			

Monthly fluoride split sample results:

Date: 2.6.2024

Water System Results: 0.63 mg/L

Approved Lab: 0.79 mg/L

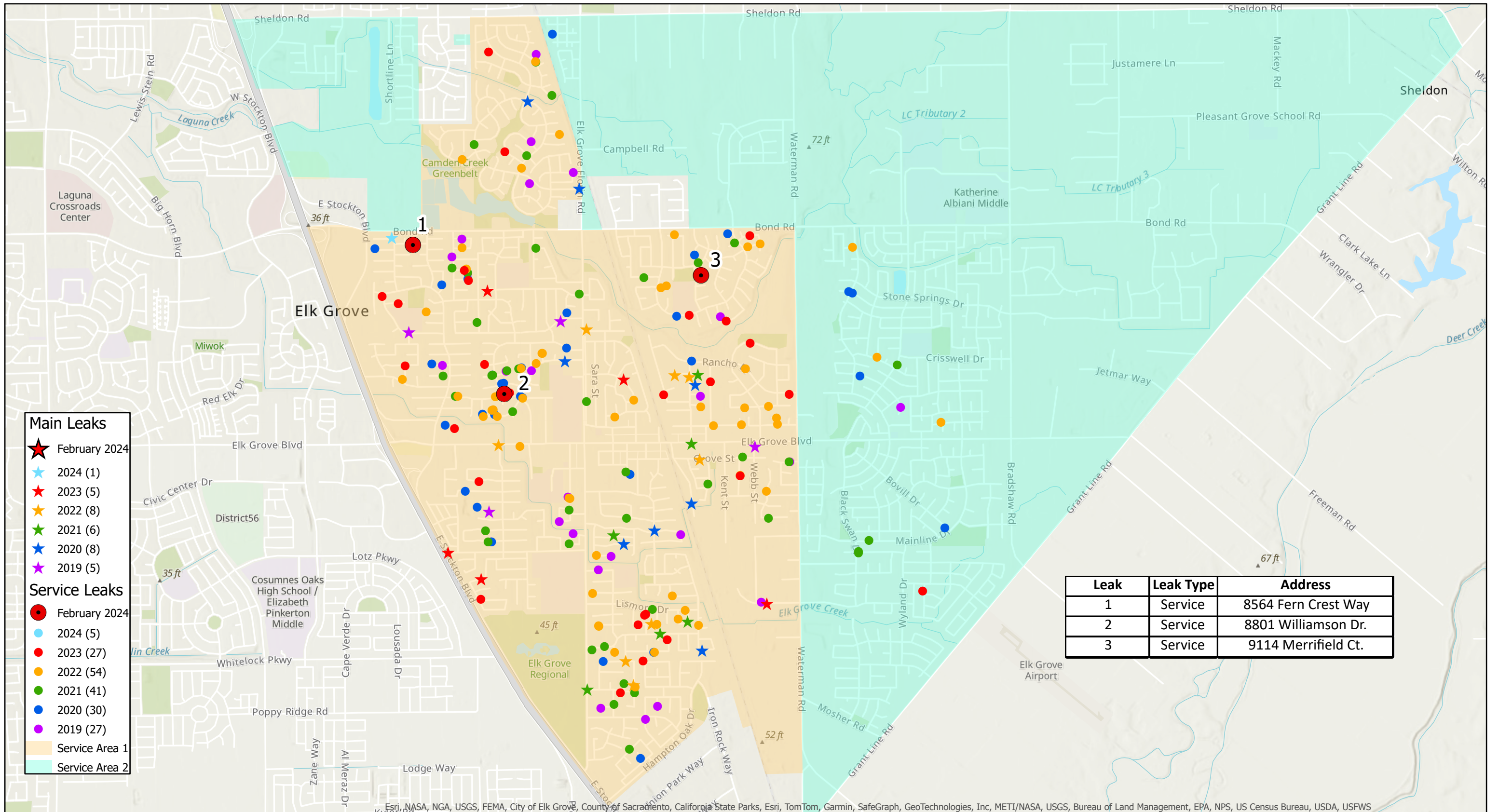
Contact Name: Steve Shaw

Telephone : (916) 585-9386

System PWS Number: 3410008

Elk Grove Water District
 Safety Meetings/Training
 February 2024

Date	Topic	Attendees	Hosted By
2/12/2024	Fire Extinguisher Safety	Alan Aragon, Stefan Chanh, Jaylyn Gordon-Ford, David Frederick, Aaron Hewitt, James Hinegardner, Sean Hinton, Brandon Kent, Justin Mello, Jose Mendoza, Sal Mendoza, Michael Montiel, Chris Phillips, Steve Shaw, Emmanuel Vasquez, Marcell Wilson	Sean Hinton & Steve Shaw
2/26/2024	Cell Phone Distractions	Alan Aragon, Stefan Chanh, Jaylyn Gordon-Ford, David Frederick, Aaron Hewitt, James Hinegardner, Sean Hinton, Brandon Kent, Justin Mello, Jose Mendoza, Sal Mendoza, Michael Montiel, Chris Phillips, Steve Shaw, Emmanuel Vasquez, Brandon Wagner, Marcell Wilson	Sean Hinton & Steve Shaw



Main Leaks

- ★ February 2024
- ★ 2024 (1)
- ★ 2023 (5)
- ★ 2022 (8)
- ★ 2021 (6)
- ★ 2020 (8)
- ★ 2019 (5)

Service Leaks

- February 2024
- 2024 (5)
- 2023 (27)
- 2022 (54)
- 2021 (41)
- 2020 (30)
- 2019 (27)

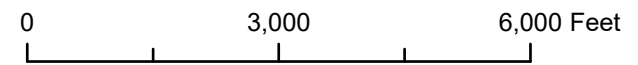
- Service Area 1
- Service Area 2

Leak	Leak Type	Address
1	Service	8564 Fern Crest Way
2	Service	8801 Williamson Dr.
3	Service	9114 Merrifield Ct.

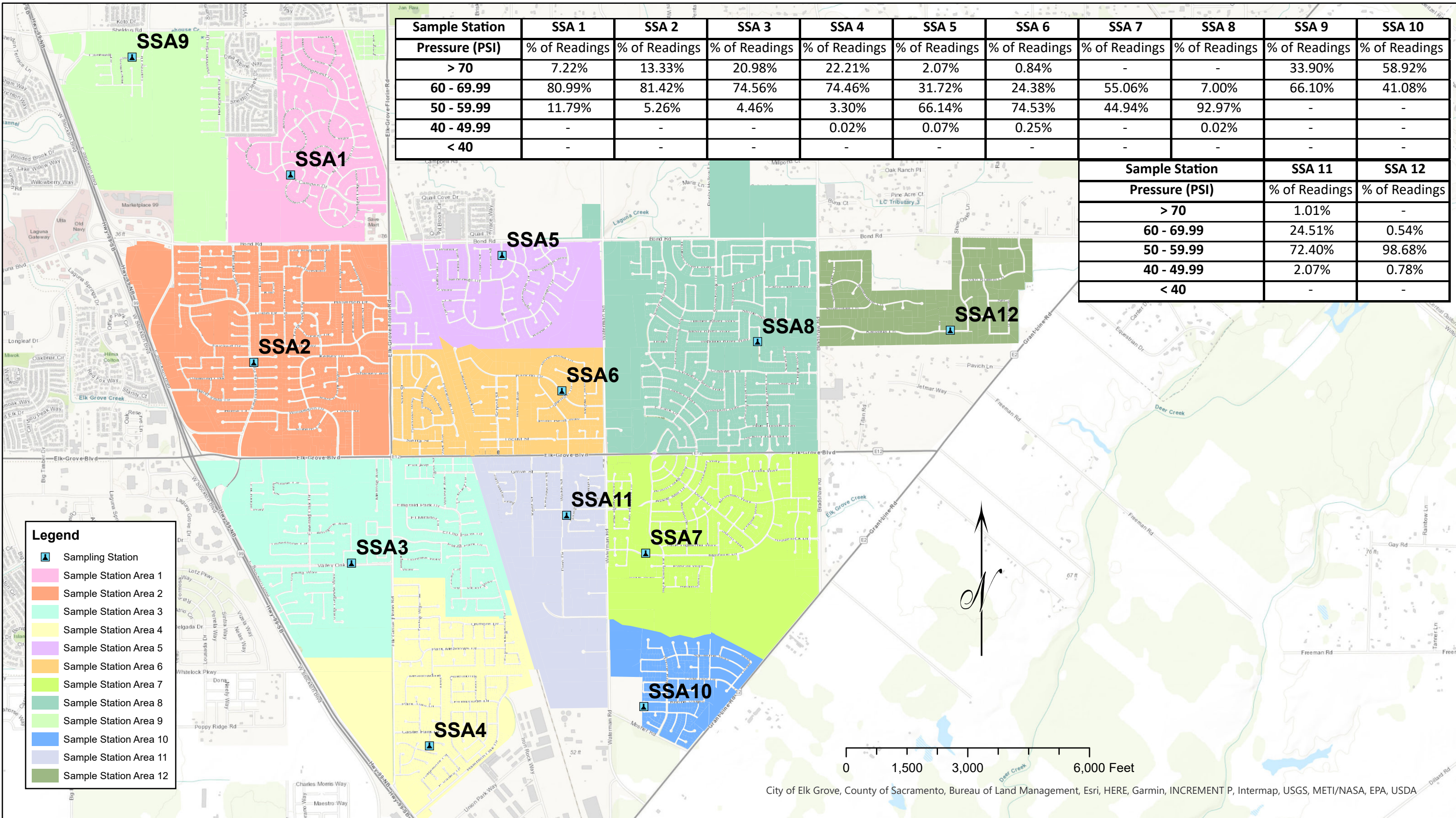
February 2024	
Main Line Leaks: 0	YTD: 1
Service Line Leaks: 3	YTD: 5
Total Leaks: 3	YTD: 6



Elk Grove Water District Main and Service Line Leaks Map



Elk Grove Water District	
Main & Service Line Leaks	
Created by: Richard Ko	
Date: March 7, 2024	



- Legend**
- Sampling Station
 - Sample Station Area 1
 - Sample Station Area 2
 - Sample Station Area 3
 - Sample Station Area 4
 - Sample Station Area 5
 - Sample Station Area 6
 - Sample Station Area 7
 - Sample Station Area 8
 - Sample Station Area 9
 - Sample Station Area 10
 - Sample Station Area 11
 - Sample Station Area 12

Sample Stations: 12

February 2024



Elk Grove Water District Sample Station Areas

Projected Coordinate System: NAD 83 State Plane CA II FIPS 0402

Source: EGWD GIS Database

Modified by: Richard Ko

March 7, 2024